

**REGULATIONS OF THE DOCTORAL SCHOOL
OF WROCLAW UNIVERSITY OF SCIENCE AND TECHNOLOGY**

TABLE OF CONTENTS:

§ 1. General Provisions	2
§ 2. The Doctoral School	3
§ 3. Recruitment	8
§ 4. Educational Program.....	10
§ 5. Education Principles	14
§ 6. Supervisor, supervisors and auxiliary supervisor.....	21
§ 7. Doctoral scholarships and other benefits	23
§ 8. Financing of education and research for PhD students at the Doctoral School.....	25
§ 9. Education of doctoral students financed from other sources.....	25
Implementation Doctorate	26
§ 10. Method of documenting the course of education	28
§ 11. Transitional and final provisions	31

§ 1 General Provisions

1. This Regulation is based on regulations:

- 1) The Act of 20 July 2018. The Law on Higher Education and Science (Journal of Laws of 2020, item 88 as amended),
- 2) The Act of 3 July 2018. Provisions implementing the Act - Law on Higher Education and Science (Journal of Laws of 2018, item 1669, as amended),
- 3) The Act of 22 December 2015 on the Integrated Qualification System (Journal of Laws of 2020, item 226),
- 4) The Act of 4 February 1994 on Copyright and Related Rights (Journal of Laws of 2018, item 1191, as amended),
- 5) The Act of 14 June 1960 - The Code of Administrative Procedure (Journal of Laws of 2020, item 256),
- 6) The Act of 26 June 1974 Labour Code (Journal of Laws of 2019, item 1040 as amended),
- 7) The Act of 27 August 1997 on Professional and Social Rehabilitation and Employment of Disabled Persons (Journal of Laws of 2018, item 511),
- 8) The Act of 13 October 1998 on the Social Insurance System (Journal of Laws of 2020, item 266),
- 9) the Regulation of the Minister of Science and Higher Education of 14 November 2018 on the characteristics of the second level of learning outcomes for qualifications at levels 6-8 of the Polish Qualification Framework (Journal of Laws of 2018, item 2218),
- 10) The Regulation of the Minister of Science and Higher Education of 21 September 2018 on doctoral diplomas, post-doctoral diplomas and PhD student cards (Journal of Laws of 2018, item 1837 as amended),
- 11) The Regulation of the Minister of Science and Higher Education of 20 September 2018 on the fields of science and scientific disciplines and artistic disciplines (Journal of Laws of 2018, item 1818),
- 12) the Regulation of the Minister of Science and Higher Education of 23 September 2019 on the model certificate of a unit providing degree programmes or education at a doctoral school on the admission of a foreigner to full-time programmes or doctoral school or on the continuation of full-time programmes or education at a doctoral school (Journal of Laws of 2019, item 1847),
- 13) the Regulation of the Minister of Science and Higher Education of 25 September 2018 on the minimum monthly basic remuneration for a professor in a public higher education institution (Journal of Laws of 2018, item 1838),
- 14) the Regulation of the Minister of Science and Higher Education of 1 April 2019 on the scholarships of the minister responsible for higher education and science for students and outstanding young scientists (Journal of Laws of 2019, item 658), and the Regulation of the Minister of Science and Higher Education of 14 November 2019 amending the regulation on the scholarship of the minister responsible for higher education and science for students and outstanding young scientists (Journal of Laws of 2019, item 2297),

- 15) The Regulation of the Minister of Science and Higher Education of 28 September 2018 on the recognition of academic degrees and degrees in the field of art awarded abroad (Journal of Laws of 2018, item 1877),
 - 16) the Regulation of the Minister of Science and Higher Education of 30 October 2018 on the manner of ensuring safe and hygienic conditions of work and education in higher education institutions (Journal of Laws of 2018, item 2090),
 - 17) The Statute of Wrocław University of Science and Technology of 13 May 2019 r. as later amended
2. The PhD students' education of at Wrocław University of Science Technology, hereinafter also referred to as "the University", shall prepare to obtain a doctoral degree and shall take place at the doctoral school.
 3. The PhD students' education may be conducted in cooperation with another entity, in particular with an entrepreneur or a foreign higher education institution or a research institution.
 4. The University may operate no more than three doctoral schools in a given discipline.
 5. The education of PhD students shall not be subject to fees.
 6. The fee shall not be charged for conducting proceedings for awarding the doctoral degree if the person applying for the conferment of the doctoral degree has completed his/her education at the doctoral school.
 7. The University shall provide conditions for disabled people to participate fully in the admission process to the doctoral school, in PhD education and research activity.
 8. The rules for taking up and pursuing education at doctoral schools by foreigners are governed by Art. 323 of the Act referred to in item 1(1) and by the provisions referred to in item 1 (12). The matters related to the recruitment of foreigners to doctoral schools shall be dealt with by the Office for International Affairs of Wrocław University of Science and Technology.
 9. PhD students at the University shall form the PhD Students' Union and shall have the right to associate in PhD student organisations at the University.

§ 2. The Doctoral School

1. There is one doctoral school at Wrocław University of Science and Technology.
2. The Doctoral School of Wrocław University of Science and Technology, hereinafter referred to as "the Doctoral School", shall be established, transformed and liquidated by the Rector. The Rector shall define the disciplines for doctoral student's education and shall make the electronic media of the University available to doctoral students and the employees of the Doctoral School.
3. The Doctoral School may be run jointly with academic higher education institutions, institutes of the Polish Academy of Sciences, research institutes or international institutes holding the scientific category A+, A or B+ in at least one discipline. The detailed distribution of tasks related to the operation of the Doctoral School and the method of their financing shall be specified in a written agreement. In the concluded agreement, Wrocław University of Science and Technology shall become responsible for inserting data into the system referred to in the Art. 342, item 1 of the Act referred to in § 1, point 1(1) and shall be entitled to receive funds for joint education at the Doctoral School.
4. The Doctoral School shall be managed by the Dean with the participation of no more than three Deputy Deans.
5. The Dean and the Deputy Deans of the Doctoral School shall be appointed and dismissed by the Rector. The appointment shall be for a period not exceeding one term of office

within the meaning of the Statute of Wrocław University of Science and Technology, with the possibility of continuation in subsequent terms.

6. The Deputy Dean for PhD students is appointed by the Rector after consultation with the PhD Students' Union. The absence of the PhD Students' Union standpoint within fourteen days from the date of presenting the candidate shall be considered as consent.
7. An academic teacher, for whom the university is the primary place of work, employed in the research and teaching position of professor who meets the requirements laid down in § 21, point 2 of the Statutes of Wrocław University of Science and Technology may become the Dean of the Doctoral School.
8. An academic teacher, for whom the university is the primary place of work, employed in the research and teaching position of professor or university professor who meets the requirements laid down in § 21, point 2 of the Statutes of Wrocław University of Science and Technology may become a Deputy Dean of the Doctoral School.
9. In the event of resignation or termination of employment of the Dean or a Deputy Dean during the term of office, the Rector shall appoint another person for the remaining term of office in the manner laid down in point 4 - point 8.
10. After the appointment of the Dean and Deputy Deans, the Rector shall appoint the Doctoral School Council for the term of office.
11. The Doctoral School Council shall consist of the following members:
 - 1) The Dean of the Doctoral School - as the Chairperson;
 - 2) The Deputy Deans of the Doctoral School;
 - 3) A representative of each of the scientific discipline boards;
 - 4) the President of the PhD Student's Union and representatives of PhD students of the Doctoral School in the number of not less than 20% of the Doctoral School Council configuration.

In justified cases, the Rector may make changes in the composition of the Doctor School Council.

12. Each representative of the scientific discipline board shall be the head of the discipline of education at the Doctoral School, who shall be entrusted with the duties of organising, implementing and supervising the process of doctoral student education in the represented discipline.
13. The Rector, Vice-Rectors in charge of education and science and, in the case of joint operation of the Doctoral School, duly authorised representatives of academic higher education institutions, institutions of the Polish Academy of Sciences, research institutes or international institutes shall be invited to the meetings of the Doctoral School Council.
14. The meetings of the Doctoral School Council are convened by the Dean. The Dean shall give at least one week notice to all members of the Board, who are mentioned in point 11, providing the exact date and place of the meeting as well as the draft agenda.
15. The Board of the Doctor School shall be a consultative and advisory body which shall analyse, agree and coordinate activities in the field of organisational tasks of the Doctoral School.
16. Resolutions are adopted in an open vote by a simple majority of votes in the presence of at least half of the members of the Doctoral School Council. The resolutions are signed by the Dean.
17. The organizational tasks of the Dean include:
 - 1) developing a list of learning outcomes covering knowledge, skills and social competences acquired by a PhD student after graduation from the Doctoral School on the basis of the characteristics of learning – three universal first level and the nine second level constituting their development - for qualifications at level 8 of the

- Polish Qualification Framework, hereinafter referred to as the "PRK", specified in the provisions of § 1 point 1 (3) and (9), and the manner of their verification;
- 2) preparation of educational curricula in disciplines together with assigning learning outcomes to these curricula and individual research plans in a way ensuring their achievement for qualifications at level 8 of PRK;
 - 3) evaluation of the conditions, effectiveness and principles of the assessment of completion of educational curricula, including the courses specified in the curriculum and individual research plans, the manner of verification of the obtained learning outcomes for qualifications at the level 8 of PRK and improvement of the quality of education;
 - 4) defining the conditions for retaking of courses referred to in § 4 point 9 in cases they are uncredited;
 - 5) analysis of the quality of PhD students' research activities and the quality of education at the Doctoral School;
 - 6) preparing recruitment principles to be conducted by way of a competition, taking into account the specific nature of the educational disciplines taught, the possibility for students to participate in research conducted at or outside the University in other national or international research and development units;
 - 7) defining the procedure for the appointment of recruitment commissions and the organisation of the recruitment process;
 - 8) preparing deadlines for the recruitment process, including the deadline for submitting the results of the recruitment process;
 - 9) agreeing with the heads of training disciplines a list of research topics important for the development strategy of the University and the achievement of its objectives and tasks
 - 10) defining the rules for assessing the qualifications and experience of academic teachers providing education at the Doctoral School;
 - 11) initiating the preparation of new original lectures and other forms of education at the Doctoral School specified in § 4, point 9, ensuring the achievement of the required learning outcomes including knowledge, skills and social competences specified at level 8 the PRK as well as providing opinions on submitted proposals;
 - 12) evaluation of the quality of scientific mentoring and support in conducting scientific activity;
 - 13) determining the manner of appointing and changing the supervisor, supervisors, or auxiliary supervisor, including determining the requirements concerning their competence and experience;
 - 14) preparation of rules for determining the number of places and the manner of their distribution among various educational disciplines for persons who, as a result of recruitment, will be accepted to the Doctoral School in subsequent academic years;
 - 15) define the rules for determining the amount of doctoral scholarships depending on the PhD student's achievements;
 - 16) creating opportunities for granting other forms of scholarship to PhD students;
 - 17) establishing the rules and methods of planning tasks and evaluating the progress of PhD students in their course of education and preparation of doctoral dissertations after each semester;
 - 18) determining the conditions and dates of periodic (annual) reporting sessions for PhD students on educational progress;
 - 19) defining uniform conditions for conducting of the mid-term evaluation and reliability of this assessment with respect to all PhD students, including the rules and

- manner of selecting the evaluation committee members from outside of the University;
- 20) specification of the grounds and conditions for extending the deadline for the submission of a doctoral dissertation;
 - 21) determining the conditions of apprenticeship in the form of conducting classes or participating in their conduct;
 - 22) ensuring that PhD students are given the opportunity to prepare for apprenticeship and evaluation of the organisation of the completed apprenticeship at University faculties;
 - 23) issues related to the results of the survey of didactic classes conducted for doctoral students of the Doctoral School as well as to a teacher observation and survey of the classes with students conducted by PhD students as part of their apprenticeship.
 - 24) preparation of rules and deadlines for applying for the Rector's awards for PhD students who stand out in the preparation of a doctoral dissertation or activities for the University and the Doctoral School;
 - 25) defining templates for documents and forms used in:
 - a) the recruitment process,
 - b) the course of education,
 - c) the appointment and change of a supervisor, supervisors, auxiliary supervisor, and the way in which they are conducted and stored;
 - 26) adjustment of the infrastructure used for implementation of educational programmes, including for organised courses for PhD students, as well as for individual research plans, their needs and objectives;
 - 27) creating conditions for disabled PhD students to participate fully in the implementation of the educational programme and in individual research plans;
 - 28) promotion of scientific research creating new, priority directions of scientific development which are important with regard to the development strategy of the University and the scientific discipline as well as achievement of their objectives and tasks;
 - 29) undertaking cooperation with networks of doctoral schools, including participation in summer and winter schools concerning methodological issues;
 - 30) securing relations with the socio-economic environment in relation to the educational programme and the possibility of applying the results of own scientific research;
 - 31) increasing the degree of internationalisation within the scope of organised forms of education, including cooperation with another entity, particularly an entrepreneur or a foreign higher education institution or a scientific institution;
 - 32) preventing copyright infringement and unauthorised use of intellectual property of third parties in the preparation of a doctoral dissertation and implementing an appropriate anti-plagiarism procedure;
 - 33) determining the effectiveness of doctoral programmes leading to awarding the degree of doctor after four years of study and at a later date, taking into account the ratio of the number of promoted PhD students to the number of PhD students admitted to the Doctoral School;
 - 34) regulating matters relating to the current activities of the Doctoral School resulting from the management of the Doctoral School
 - 35) giving opinions on internal documents of the University concerning the Doctoral School;
 - 36) introduction and development of an IT system supporting the Doctoral School's operation and management;

- 37) continuous control of quality, correctness and accessibility of information published on the website of the Doctoral School,
18. In the event of tasks specified in point 17 item 2,6, 10, 14-21, 23,24,35 the Dean consults the PhD Students' Union. If the fourteen-day period has expired without effect the requirement to consult is deemed to be met.
 19. The Dean is responsible for making documents related to the activities of the Doctoral School available on the website of the university, for their completing and updating, including current announcements, recruitment matters, curricula, lists referred to in point 22(2), etc.
 20. Doctoral student education at the Doctoral School, with the exception of education in modern foreign languages and humanities and managerial subjects, may be conducted only by university teachers possessing current scientific achievements published within the last five years including at least:
 - 1) one scientific article published in scientific journals or in reviewed materials from international scientific conferences, included in the lists of journals and materials drawn up in accordance with regulations issued pursuant to the provisions of Article 267, item 2(2b) of the Act referred to in § 1, point 1(1), or
 - 2) one scientific monograph published by a publishing house which was included in a list of publishing houses drawn up in accordance with the regulations issued pursuant to Article 267, item 2(2a) of the Act referred to in § 1, point 1(1).
 21. The heads of educational disciplines in consultation with academic teachers who submitted their courses to the curriculum and want to run the courses in the following semester, shall submit lists of proposed courses together with the names of the teachers to the Dean by the date indicated by him.
 22. The Dean, on his own initiative or at the request of a member of the Doctoral School Board, shall appointed ad hoc or permanent teams consisting of persons referred to in point 19, supervisors, and at least one person who is a member of the Doctoral School Board, to whom he entrusts the execution of specific draft documents, including detailed recruitment regulations, curricula, course descriptions, etc., or templates of documents related to the operation of the Doctoral School, or preparation of decisions, conclusions and opinions reserved to the Dean's competence, resulting from the tasks set forth in these regulations.
 23. An academic teacher who meets the requirements laid down in § 6, who would like to undertake the function of a supervisor and wants to take scientific supervision over preparation of a doctoral dissertation by a doctoral student at the Doctoral School, shall send a submission (one or more) of research topic for the doctoral dissertation in accordance with the template, in an electronic form to an email address of the Doctoral School Dean's Office. After receiving a positive opinion from the relevant Scientific Discipline Boards that the proposed doctoral dissertation topics are in compliance with the profile of the scientific discipline, the submissions are included in the register referred to in point 24(2),
 24. Pursuant to the classification of fields of science and scientific disciplines specified in the regulation referred to in § 1 point 1 (11), the Dean shall maintain:
 - 1) lists of doctoral dissertations being prepared containing: the subject of conducted research, the PhD student's personal data, the personal data of the supervisor or supervisors, or the supervisor and supervisor and auxiliary supervisor, together with a specification of the fields of science and scientific disciplines they represent;
 - 2) lists of on the compatibility of the proposed topics for doctoral thesis for a doctoral dissertation preparation containing personal data of the candidates for a supervisor or

supervisors or a supervisor and an auxiliary supervisor, together with specification of the fields of science and scientific disciplines they represent.

The topic of research conducted in doctoral dissertation preparation does not necessarily have to be the title that will be given to the doctoral dissertation.

25. If the agreement referred to in point 3 was concluded, the provisions of points 20 to 24 shall apply accordingly.
26. The Deputy Dean for PhD students, the heads of educational disciplines and a representative of PhD students at the Doctoral School shall establish a Committee for Assessment and Quality Assurance of Education at the Doctoral School, which shall act to ensure and improve the quality of education in accordance with the University Educational Quality Assurance System.

§ 3 Recruitment

1. A candidate may be admitted to the Doctoral School if he or she holds a professional degree of Master (magister), Master of Science (magister inżynier) or equivalent or, in exceptional cases justified by the highest quality of scientific achievements, a graduate of a first-level programme or a student who has completed the third year of uniform master studies.
2. Applicants, including foreigners, may apply for admission to the Doctoral School provided that they:
 - 1) hold a diploma awarded in Poland which confirms that they have obtained a professional title of magister, magister inżynier or equivalent;
 - 2) hold a document confirming completion of first level studies or are students who have completed the third year of uniform master studies and show the highest quality of scientific achievements;
 - 3) hold a diploma confirming the completion of studies abroad which entitles them to apply for awarding the degree of doctor in the country, within which higher education system the issuing higher education institution operates;
 - 4) hold a diploma which has been recognised as equivalent to a Polish diploma and title on the basis of an international treaty defining equivalence or, in the case of its absence, through nostrification (recognition) proceedings;
 - 5) have completed a second level studies programme at the University and will have completed such studies and provided a document of completion of studies by the date the recruitment process finishes, specified in the schedule by the Rector, mentioned in point 6.
3. Recruitment for the Doctoral School takes place in scientific disciplines in which teaching is provided, through competition and is based on a point system. The main recruitment is carried out before the beginning of the following academic year in accordance with the recruitment procedure schedule referred to in point 5 item 3. Additional recruitment prior to the summer semester during the academic year may be carried out for scholarship holders of the following programmes: NAWA, NCN, NCBiR, Marie Skłodowska-Curie European Fellowships or others. During the additional recruitment the provision of point 2 (5) does not apply.
4. The Dean, in agreement with the Doctoral School Board, on the basis of occurring reasons, may put forward a request to the Rector to terminate the recruitment to a given scientific discipline.
5. By 31 December, the Dean shall submit to the Rector the projects agreed upon with the Doctoral School Board with respect to particular scientific disciplines in which training is provided, concerning the recruitment for the next academic year, i.e.:

- 1) detailed recruitment conditions and mode based on the point system, defined as the recruitment procedures;
 - 2) the number of places for candidates to be admitted to the Doctoral School;
 - 3) a schedule of recruitment proceedings;
 - 4) a list of research topics important for the University's development strategy and achieving its objectives and tasks;
6. The Rector shall submit to the Senate a draft of the recruitment procedures as well as shall provide a timetable for the recruitment procedures and shall determine the number of places for candidates to be admitted to the Doctoral School in individual scientific disciplines.
 7. The Doctoral School's recruitment procedure shall be defined by the Senate. The recruitment procedure shall be made public on the website of the University not later than 5 months before the commencement of the recruitment for the following academic year.
 8. The website of the University shall also contain information on the number of places for candidates to be admitted to the Doctoral School in individual scientific disciplines, as well as on the deadlines for submitting documents and recruitment proceedings. The documents on admission to the Doctoral School shall be submitted by candidates to the Dean's Office of the Doctoral School, and in the case of foreigners, the required documents shall be prepared and submitted by the Office of International Affairs of Wrocław University of Science and Technology. In justified cases, the documents may be sent by a postal operator to the address of the Doctoral School.
 9. The Dean appoints recruitment commissions for particular scientific disciplines, in which training is provided, consisting of at least three members, including the head of the educational discipline, and members of relevant boards of scientific disciplines, proposed by the head of the educational discipline.
 10. The recruitment proceedings, including the interviews for the doctoral school, shall be conducted by the recruitment commissions. Admission to a doctoral school in a given scientific discipline in which training is provided, shall be decided on the basis of obtaining a minimum number of points in the recruitment process, and after obtaining it, the number of points obtained by the candidate specified in the Card of the Doctoral School Candidate, in accordance with the recruitment procedures set forth by the Senate.
 11. In justified cases, e.g. concerning foreign candidates or misfortune events, when a candidate is unable to start an interview at the appointed place and time, the recruitment commissions may conduct the recruitment proceedings using electronic means of communication at the time agreed upon with the candidate.
 12. The representatives of the PhD Students Union may participate in the recruitment process as observers on the terms and conditions laid down by the Dean.
 13. After evaluating the candidates, the recruitment commissions shall draw up lists of candidates who have not obtained a minimum score in the recruitment process, ranking lists of candidates who have obtained a minimum score in the recruitment process, and shall determine the result of the recruitment process. Full recruitment documentation shall be submitted to the Dean's Office of the Doctoral School.
 14. Any person who has applied for admission to the Doctoral School in the manner laid down in point 2 (5) and has not delivered a document confirming completion of their studies, has been refused the admission to the Doctoral School.
 15. The results of the recruitment proceedings shall be public. The Dean shall forward the results of the competition to the Rector and shall order the publication of the relevant information on the website of the University.
 16. On the basis of the recruitment results, the Dean shall admit the student to the Doctoral School by registering him/her in the PhD students register.

17. Refusal to admit a candidate to the Doctoral School shall be made by an administrative decision of the Rector. Any person who has been refused the admission to the Doctoral School under the provision of point 14 or on the basis of the recruitment results shall be notified of the Rector's decision. The decision may not be subject to appeal.
18. A person dissatisfied with the Rector's decision to refuse admission to the Doctor School may apply to the Rector via the Dean with a reconsideration request, within 14 days of the delivery of this decision.
19. The Dean shall forward the recruitment documents of the candidate to the Rector, who shall re-evaluate the candidate solely on the basis of the documents received, and shall then confirm or amend the prior decision. The provisions of points 16 and 17 shall apply accordingly.
20. A person admitted to the Doctoral School of Wroclaw University of Science Technology may not be at the same time a PhD student at another doctoral school.
21. A person admitted to the Doctoral School shall commence his/her education and shall acquire the rights of a PhD student upon taking the oath and signing the oath.
22. For persons admitted to the Doctoral School from the summer semester onwards, this semester shall be the first semester of education. The other provisions of the regulations shall apply accordingly.
23. A PhD student shall receive an electronic PhD student card, which shall be a document certifying the status of a PhD student. A PhD student shall have the right to hold an electronic PhD student card until the date of graduation from the Doctoral School or until the date of striking him/her off the register of PhD students.
24. The Rector shall provide compulsory training on safe and healthy educational conditions for PhD students commencing their doctoral studies at the Doctoral School, with a minimum of four hours, with regard to the specificity of the education and the type of technical equipment used in the educational process.

§ 4. Educational programme

1. Doctoral student education at the Doctoral School shall last eight semesters and shall be conducted in disciplines in which the University is authorised to award the academic degree of doctor.
2. Education in the scientific disciplines shall be conducted in Polish language; however, selected classes may be conducted in English language. Parallel education in English or in another modern foreign language may also be carried out in selected scientific disciplines within a specified period of time.
3. If the University obtains the A+, A or B+ scientific category in a new scientific discipline, the Rector may permit the Doctoral School to provide education in this discipline.
4. The education is conducted on the basis of the curriculum for a given scientific discipline and an individual research plan.
5. Learning outcomes for curricula and individual research plans as well as the method of their verification are determined by the Senate on the basis of the characteristics of learning - universal first degree and constituting their development - second degree, for qualifications at level 8 of the Polish Qualification Framework defined in the provisions of § 1 point 1(3) and (9).
6. The curricula for individual scientific disciplines leading to acquisition of learning outcomes, referred to in point 5, including work placements in the amount of 60 teaching hours per annum, shall be determined by the Senate after consultation with the PhD Students' Union. They shall be made available on the website of the University not later

than 5 months prior to the commencement of the enrolment process for the following academic year.

7. The work placements may take the form of conducting or participating in conducting classes.
8. Successful completion of courses included in the curriculum, completion of work placements, implementation of an individual research plan, including submission of a doctoral dissertation, shall lead to achieving learning outcomes for qualifications at level 8 of the Polish Qualifications Framework, whereas learning outcomes in the field of modern foreign language skills shall be confirmed by a certificate issued by the Department of Foreign Languages of Wrocław University of Science and Technology, which confirms the language competence at the minimum level of B2, and prepares the PhD student to practise the profession of an academic teacher or to work in the field of research or research and development, and, in particular, leads to the achievement of learning outcomes within the scope of:
 - 1) advanced level knowledge - general, appropriate for the discipline of conducted research, comprising current scientific achievements, and expertise, relevant to the subject of conducted research, comprising the latest scientific achievements;
 - 2) skills related to the approach and methodology of conducting research;
 - 3) teaching skills and professional qualifications in the field of modern methods and techniques of conducting classes;
 - 4) social competences related to research and teaching practice, to cooperation between scientific and socio-economic environments, including entities operating with their environment, as well as to the social role of a scientist.
9. In order to establish equivalent educational conditions in the scientific disciplines taught, particular courses in the curricula are included in five thematic blocks, whose total number of hours of classes organized at the University shall be 390 (ZZU). . All didactic classes are in the form of courses and end with an exam, except for the seminar, which requires delivering a paper. The grading scale in force at the University is applied. The highest grade in the grading scale is 5.5. The grade 2.0 means failure to complete the course. The following thematic blocks and corresponding numbers of hours shall be determined as follows:
 - 1) Research Workshop –courses covering issues related to methodology and planning research, research activity quality evaluation, sociology of science and academic careers, and preparing for presentation of research results as well as scientific publications, obtaining funds for research, commercialisation of research results - 30 h ZZU delivered by the Doctoral School.
 - 2) Didactics of Higher School – courses in modern teaching methods and techniques, part I - 60 h ZZU, delivered in different forms by the Department of Humanities and Social Sciences.
 - 3) Modern Foreign Language - English language – an elective course at minimum B2 level, ended with an exam - 90 h ZZU, conducted in a form of a course by the Department of Foreign Languages.
Completion of courses is confirmed by a certificate issued by the Department of Foreign Languages of Wrocław University of Technology proving the knowledge of this language at the minimum B2 level of proficiency.
 - 4) SPIHM Subjects (specialised, basic, interdisciplinary, humanities, managerial) – original lectures, total 150h ZZU:

- a) specialised subjects in a given scientific discipline – 30h – 120h ZZU, delivered in a form of original lectures by the Doctoral School;
- b) basic and interdisciplinary subjects in disciplines: mathematics, physics, chemistry, computer science or other - 30 h ZZU – 120h ZZU, delivered in a form of original lectures by the Doctoral School;
- c) c) humanities or managerial subject - 0 - 30 h ZZU, - delivered in a form of an original lecture by the Department of Humanities and Social Sciences or by the Doctoral School;

The original lectures may also include other didactic forms in their structure, such as: recitation classes, seminars, laboratories or laboratory demonstrations.

- 5) Seminars – four seminars in the discipline or interdisciplinary – 15h ZZU each delivered by the Doctoral School.

If a PhD student fails to complete a course, he/she is obliged to repeat it under the conditions laid down by the Dean.

- 10 All the courses covered by the curriculum should be completed by the end of the fourth semester, excluding seminars, in the number of 15 hours each year, to be conducted each year at the Doctoral School from the first to the third year in a summer or winter semester and in the last semester of the fourth year.
- 11. The Dean, at the written request of a PhD student, may consider courses included in the curriculum as completed, excluding seminars, if they have been completed outside the Doctoral School, e.g. during doctoral studies or at another university.
- 12. Doctoral student education shall be performed in accordance with an individual interdisciplinary study programme, formulated before each semester for the following semester and approved by the competent head of the educational discipline and the Dean, wherein:
 - 1) in the first semester, an individual study program shall be formulated by the PhD student;
 - 2) in the second semester, the study programme shall be formulated by the PhD student together with the supervisor or the supervisors, or the supervisor and the auxiliary supervisor;
 - 3) in the third and fourth semesters, the individual study programme shall be formulated taking into account the schedule specified in the individual research plan, by the PhD student together with the supervisors, or the supervisor and the auxiliary supervisor;
 - 4) in subsequent semesters, the individual study programme shall be formulated in accordance with the schedule specified in the individual research plan, by the PhD student together with the supervisors, or the supervisor and the auxiliary supervisor.
- 13. In order to provide PhD students with the opportunity to complete a full didactic course or additional preparation in the field of English language skills, aimed at obtaining a certificate issued by the Department of Foreign Languages of Wrocław University of Science and Technology certifying proficiency in that language at level B2, the possibility of an optional increase in the range of education shall be introduced as follows:
 - 1) a didactics of higher education course, part II - 45 h ZZU;
 - 2) assessment classes - 5 h ZZU,
 - 3) English language - 30 or 60 h ZZU.
- 14. PhD students during their education are obliged to complete apprenticeship in the form of conducting classes or participating in conducting classes, in the number of 60 teaching hours per year. The PhD students mentioned in §9 point 1, shall complete their apprenticeships in the form of participating in conducting classes in the number of 10 teaching hours per year.

15. The Dean shall establish lists of PhD students participating in apprenticeships for each educational discipline, including the number of hours, semester or semesters and forms of classes (conducting or participating in conducting classes), and shall commission the performance of apprenticeships as well as directs PhD students to the appropriate faculties in order to complete their apprenticeships.
16. PhD students are entitled to express their opinion about their apprenticeships at the faculties, in particular about the selection of classes and forms of conducting classes.
17. In the cases:
 - 1) the planned stay of a PhD student in another academic or research centre (domestic or foreign in a given academic year for the period at least three months and having been given a positive opinion by a supervisor or supervisors or a supervisor and an auxiliary supervisor and the competent head of the educational discipline,
 - 2) being a member of the PhD student Council or performing vital tasks for the Doctoral School or the University, or
 - 3) being a member of the Main Council of Science and Higher Education or a member of the management of the National Representation of Doctoral Students,
 - 4) undertaking a function of the Peludium BIS grant contractor, a manager of an event, programme or a competition announced by NAWA, NCBiR, NCN, MNiSW or international competition for implementing research project,
 - 5) and other justified cases to be decided by the Vice-Rector in charge of education.

The Vice-Rector in charge of education at the request of the PhD student supported by the supervisor and the Dean of the Doctoral School may reduce the dimension of the PhD student's apprenticeship or release him/her completely from the obligation to complete it, whereas in the cases referred to in points 2-4 the dimension of apprenticeship may be reduced half at most.
18. The Dean, at the request of a PhD student, may extend the deadline for completing the courses included in the curriculum, determined in point 10, or the deadline for submitting a doctoral dissertation if a PhD student has stayed in another academic or research centre (domestic or foreign) for the period of at least three months.
19. In case of justified short-term absence of the PhD student (e.g. illness or other unforeseen absence, trips to conferences or study visits lasting no longer than 4 weeks), at the written request of the PhD student made to the Dean, the hours resulting from obligatory apprenticeships may be counted as completed pursuant to the individual study programme in a given semester.
20. A PhD student who, after a mid-term evaluation completed with a positive result, becomes employed at the University as an academic teacher at the position of research and teaching assistant or teaching assistant in the dimension exceeding a half of full-time working hours shall be exempt from apprenticeship.
21. PhD students are entitled to holiday leave in the amount not exceeding eight weeks per year, which should be taken during the periods free from teaching assignments.
22. The Dean, at the request of a PhD student, with an opinion from a supervisor or supervisors, or with a supervisor and an auxiliary supervisor, after consultation with a competent head of the educational discipline may extend the deadline for submitting a doctoral dissertation if it is necessary to conduct long-term research for a doctoral dissertation being prepared, carried out as a part of education at the Doctoral School, for a total period not exceeding two years. The extension of the deadline for the submission of the doctoral dissertation should be granted only for the period anticipated for the submission of the doctoral dissertation and may be repeated in the same manner for a maximum period of two years.

- 23 The Dean, at the request of a PhD student, shall suspend his/her education for a period corresponding to the duration of maternity leave, leave on the conditions of maternity leave, paternity leave and parental leave, as defined in the provisions of the Labour Code Act referred to in § 1 point 1 (6).
24. The suspension of education shall mean the suspension of the obligation to attend and complete courses included in the study programme, to implement an individual research plan and to complete apprenticeships.
25. Upon the conclusion of the suspension of education period, the PhD student shall resume education from the semester in which the education was suspended, pursuant to the principles laid down in the regulations, and in particular shall submit to the Dean an individual study programme for the following semester.
26. The Dean, at the request of the PhD student who has been suspended, shall extend the deadline for submitting the doctoral dissertation by the period of suspension.
27. After the period of extension of the deadline for submitting the doctoral dissertation as laid down in point 26, has ended, the PhD student may request an extension of the deadline for submitting the doctoral dissertation pursuant to the procedure laid down in point 22.
28. After extending the deadline for submitting doctoral dissertation pursuant to the procedure laid down in point 22, the Dean shall release the PhD student from the obligation to complete apprenticeships.
29. The application for an extension of the deadline for submitting a doctoral dissertation and the application for the suspension of a doctoral degree programme shall contain the PhD student's personal data - name, surname, PESEL number, and if there is no PESEL number, the number of the document confirming his/her identity, as well as the indication of the semester of study and the justification for the application. The application for an extension of the deadline for submitting a doctoral dissertation under the procedure laid down in point 22 shall be accompanied by the opinions of the supervisor or the supervisors, or of the supervisor and the auxiliary supervisor and a competent head of the educational discipline. However, the application for the suspension of education referred to in point 23 shall be accompanied by a note drawn up by an employee of the Dean' s Office on the basis of the documents presented, which adequately confirm the acquired rights or justify the submission of the application.
30. The Dean, in consultation with the heads of the educational discipline shall establish a list of courses organized by the Doctoral School, which will be offered to PhD students to be run in a given semester. The lists including information about the courses and teachers who run them will be passed on to the Deans of the faculties according to the characteristics, who shall commission to conduct the courses within fixed teaching load.
31. The proposals for courses referred to in point 30 shall be prepared by the heads of educational disciplines on the basis of the obligatory curricula, including original lectures and seminars referred to in § 2, point 21.
32. A detailed academic calendar, published by the Rector, shall apply to courses and apprenticeships at the Doctor's School.

§ 5 The principles of education

1. PhD student education shall prepare for the award of the academic degree of doctor.
2. PhD student education at the Doctoral School shall provide conditions for the following:
 - 1) implementation of courses included in the curriculum providing general theoretical knowledge in the scientific discipline or scientific disciplines in which the doctoral dissertation is being prepared;

- 2) achieving English language proficiency at the minimum B2 level confirmed by a certificate issued by the Department of Foreign Languages of Wrocław University of Science and Technology or, if they hold a certificate or diploma confirming English language proficiency at the minimum B2 level - another modern foreign language;
 - 3) acquiring the competence to conduct independent scientific research and scientific cooperation in research teams, including those outside the University, in scientific or research and development units in Poland or abroad, or in cooperation with entities from the social and economic environment;
 - 4) publishing at least one scientific article in a scientific journal or in reviewed materials from an international conference, which in the year of publication of the article in its final form were included in the list drawn up pursuant to the provisions issued under Article 267, item 2(2b) of the Act referred to in § 1, point 1(1);
 - 5) publishing at least one scientific monograph by a publishing house which, in the year of publication of the monograph in its final form, was included in a list drawn up in accordance with the regulations issued pursuant to Article 267, item 2(2a) of the Act referred to in § 1, point 1(1), or at least one chapter in such a monograph;
 - 6) preparing of a doctoral dissertation under the scientific supervision of a supervisor or supervisors, or of a supervisor and an auxiliary supervisor;
 - 7) participating in the life of the scientific community in Poland and abroad.
3. A PhD student is obliged to:
- 1) conduct themselves in accordance with the oath and regulations, and comply with the regulations in force at the University;
 - 2) keep the School informed about changes in his/her personal data and address;
 - 3) formulate an individual research plan within 12 months of the commencement of his/her education;
 - 4) implement the individual study programme determined for subsequent semesters;
 - 5) submit reports on the completion of the individual study programme within the prescribed time limits after each semester, including:
 - a) information on the results of the completion of didactic courses included in the curriculum,
 - b) a list of apprenticeships completed,
 - c) information on the degree of completion of the tasks set out in the individual research plan, no later than from the third semester,
 - d) a list of academic achievements,
 - e) information on applications for projects, programmes or competitions as well as on grants received and their implementation,
 - f) a list of awards and distinctions received,
 - g) the approval of the supervisor or the supervisors or the supervisor and the auxiliary supervisor,
 - h) explanations of the reasons for failing to complete of planned didactic courses or commissioned apprenticeships, or failure to complete subsequent stages of preparing a doctoral dissertation included in the individual research plan - pursuant to the individual study programme referred to in point 6;
 - 6) prepare a scientific article or a scientific monograph or a chapter in a scientific monograph referred to in point 1(4) and 1(5), the publication of which is a condition for the award of the academic degree of doctor;
 - 7) prepare and submit a doctoral dissertation within the time limit laid down in the individual research plan referred to in point 5.
4. A PhD student, upon consultation with the supervisor or supervisors, shall prepare an individual research plan containing in particular a schedule for the preparation of a PhD

dissertation, taking into account the learning outcomes achieved, and shall submit it to the Dean within 12 months of the date of the commencement of education. In the case of appointing an auxiliary supervisor, the plan is presented after obtaining the supervisor's opinion.

5. The individual research plan:

- 1) shall specify the subject of the doctoral dissertation and its main theses;
- 2) shall include a detailed schedule for the preparation of the doctoral dissertation, specifying the stages and locations of the conducted research, including the dates of completion of sub-studies and the processing of their results, and, depending on the type of research being conducted, selected from among the following:
 - a) preparation of a research bench, including e.g. purchasing equipment and materials necessary to conduct the research,
 - b) preparation or making of materials (samples) for measurements,
 - c) taking successive series of measurements,
 - d) developing or launching a computer programme processing the data entered,
 - e) developing of experimental results,
 - f) developing algorithms for the computer programme to perform the calculations,
 - g) processing numerical results obtained or theoretical research results obtained and comparing the research methods;
 - h) preparing an article and sending it to the editorial office of a scientific journal publishing peer-reviewed articles, listed in the international databases of the most wide-ranging scientific journals,
 - i) delivering a paper in another research centre,
 - j) preparing an article for publication in peer-reviewed materials from international conferences, listed in the international databases of the most wide-ranging scientific journals,
 - k) preparing of a patent application,
 - l) developing implementation proposals for industry,
 - m) participation in conferences, summer/winter schools and national and international workshops and presentation of research results,
 - n) stays related to the acquisition of materials for the doctoral dissertation or the acquisition of the ability to operate unique research equipment,
 - o) scientific consultations and study visits in domestic or foreign centres, including visits related to improving skills in preparing grant applications both domestic and international,
 - p) preparing an application and applying for a grant (e.g. conference or other),
 - q) submitting an application to announced competitions for financing the conducted research referred to in point 32 (1) or (2),
 - r) applying for a scholarship from outside the University, e.g. as specified in § 7 point 16, point 17 or 22,
 - s) mobility of the PhD student related to the implementation of the planned research, including a short, medium or long-term study visit in a domestic or foreign research centre, with the total period of study visits not shorter than three months,
 - t) processing the results of planned and conducted research,
 - u) preparing a doctoral dissertation and determining its title;
- 3) shall assign the activities of the successive stages of the preparation of a doctoral dissertation to the achievement of learning outcomes;
- 4) shall specify the date of submission of the doctoral dissertation, which may not exceed the date of completion of the eighth semester of education at the Doctoral School.

6. The individual study programme for a given semester, referred to in § 4 point 12, includes:
- 1) an individual plan of didactic courses to be completed in a given semester, based on the list of didactic courses included in the curriculum - it refers to the courses to be completed from the first to the fourth semester, and seminars conducted in each year of education from the first to the fourth;

The individual study plan within the framework of interdisciplinary education should also include subjects (lectures, original lectures and seminars) not included in their list in the curriculum for a given scientific discipline, i.e. conducted for other scientific disciplines, conducted by specialists from other research units in Poland and abroad, or by visiting professors from domestic and foreign universities or research institutions invited, or in the form of on-line courses offered by other domestic and foreign universities and research institutions. They may also include lectures or seminars held during a study visit in a domestic or foreign research centre.

2) the list of commissioned apprenticeships;

3) a succinct description of the planned research constituting the development of a specific stage of the doctoral dissertation, e.g. literature studies, preparation of a research bench, making preparations, measurements, models, constructions, devices, calculations, computer programmes and elaboration of the results obtained - in accordance with the schedule specified in the individual research plan,

in addition to other forms of scientific work:

4) preparing scientific publications and sending them editorial offices of journals;

5) participation in and presenting papers at scientific conferences and seminars;

6) establishing scientific cooperation with domestic or foreign scientific centres;

7) a study visit in a domestic or foreign research centre;

8) preparing or submitting an application to open competitions for financing the conducted research or for an academic scholarship;

9) activities related to participation in the life of the scientific community in Poland and abroad.

7. A PhD student to whom the Dean, pursuant to § 4 point 22 or 27, has extended the deadline for submitting a doctoral dissertation, shall continue his or her education in accordance with the rules laid down in this Regulation, and in particular shall immediately submit to the Dean an individual study plan for the following semester.

8. The Dean:

1) organizes and supervises the implementation of curricula and before the beginning of a semester in particular:

a) announces a schedule of enrolment for courses in a given semester,

b) defines and communicates to the heads of educational disciplines the deadline for submitting proposals for both courses and trainers for a given semester,

c) determines, in agreement with the heads of educational disciplines, lists of teachers and courses organized by the Doctoral School, which will be offered to PhD students in a given semester for particular disciplines taught,

d) commissions to provide codes for courses to be and their service – selection, enrolment, launch and credits in the information system called the Uniform Student Service System - Jednolity System Obsługi Studentów (JSOS);

2) instructs to prepare and supervises the implementation of individual research plans with the cooperation of the heads of educational disciplines;

3) instructs the heads of educational disciplines to prepare and conduct annual reporting seminars,

4) after each semester, evaluates in writing the degree of the individual study programme implementation, i.e. taken up and completed didactic courses included in

the curriculum, conducted research or preparations for its conduct, the progress in the preparation of a doctoral dissertation included in the individual research plan - on the basis of reports referred to in point 3(5);

- 5) credits the subsequent semesters of education to PhD students; however, the credit after the summer semester shall be made taking into account the results of the reporting seminars referred to in point 2, and completed apprenticeships;
 - 6) consents or refuses to consent: to extend the deadline for submitting the doctoral dissertation in the cases referred to in § 4 points 22 and 27,
 - 7) applies to the Rector for awards for PhD students who stand out in the preparation of their doctoral dissertation or in their work for the University or the Doctoral School.
9. The PhD student may file a written complaint to the Rector against the decisions of the Dean listed in point 8 (3) and (4) within 7 days, via the Dean, who shall forward the complaint together with the documentation concerning the case to the Rector. The decision of the Rector shall be final.
 10. Once the semester is over, the Dean, together with the Doctoral School Board, shall assess the progress of PhD students in the course of their education and in the preparation of doctoral dissertations.
 - 11 The implementation of an individual research plan shall be subject to a mid-term evaluation in the half of the educational period - after the fourth semester, in September or February...
 12. The mid-term evaluation of the research plan for each discipline, is carried out by three-person commissions appointed by the Dean. The Dean shall determine the number of commissions for each scientific discipline and ask relevant boards for recommendations to the appointed commissions at least given number of people who:
 - 1) are members of a given board or the commission for degrees in a given scientific discipline;
 - 2) holding a degree of habilitated doctor or a title of professor in a given scientific discipline, employed outside the University.The commissions shall be composed of: a head of the educational discipline and one person from among the persons mentioned in point 1 and one person among those mentioned in point 2. The supervisor and the auxiliary supervisor shall not be members of the committee.
 13. The Dean shall specify a schedule for mid-term evaluation, including the dates and places of appointed commission's work, establish lists of PhD students whose implementation of individual research plans is subject to mid-term evaluation in a given scientific discipline by the commission, and commissions publication of relevant information on the University website.
 14. The Dean shall forward the schedule and lists of PhD students to the competent commissions, which shall establish a schedule of work, including planned interviews with PhD students.
 15. The mid-term evaluation of the degree of implementation of the individual research plan is based on:
 - 1) information about the appointment of a supervisor or supervisors or a supervisor and an auxiliary supervisor pursuant to the procedure specified in § 6 point 3, or about their change pursuant to the procedure specified in § 6;
 - 2) the individual research plan specified in point 5;
 - 3) individual study plans as defined in point 6;
 - 4) reports on the implementation of individual study programmes referred to in point 3 (5);

- 5) assessment of the degree of implementation of an individual study programme referred to in point 8(4);
 - 6) information on the results of the annual evaluation of the reporting seminars referred to in point 8(3);
 - 7) information on commissioned and completed apprenticeships, containing the date, place, dimension and form of classes (conducting or participating in conducting classes);
 - 8) other information concerning the organisation of the educational process, relevant to the PhD student's assessment;
16. The commissions shall be provided with the documents referred to in point 15(1-8) by the Dean's Office of the Doctoral School.
 17. On the basis of the submitted documents and the interview with the PhD student about his/her achievements and research plans, the committee shall carry out a mid-term evaluation (the degree of implementation of the individual research plan of the PhD student), which shall be concluded with a positive or negative result. The result of the evaluation, together with its justification, shall be public.
 18. The commission may refrain from an interview with a PhD student if there are objective circumstances preventing from holding it, and the submitted documents are sufficient for a positive assessment or may interview a PhD student by means of electronic communication.
 19. The justification for the mid-term evaluation shall refer to the individual components of the evaluation referred to in point 15 and the evaluation result shall be preceded by an opinion on the level of completion of the individual research plan.
 20. The results of the mid-term evaluation together with the justifications shall be submitted by the committees to the Dean, who shall order the publication of relevant information on the University website.
 21. A PhD student has the right to know the justification of the result of the mid-term evaluation, and in the case of a negative evaluation, may, within 7 days, request the Dean to perform this evaluation again, indicating the components of the evaluation specified in point 15 which should be reconsidered.
 22. If the submitted request is well-founded, the Dean shall immediately appoint a commission pursuant to the rules laid down in point 12 in order to reassess the mid-term degree of completion of the PhD student's individual research plan and shall set the date of its session. Provisions of points 15 - 20 shall apply.
 23. A person employed outside the University being a member of the commission shall be entitled to remuneration equal to 20% of the minimum remuneration for a professor and to reimbursement of the mission expenses.
 24. After completion of the mid-term evaluation, the Dean shall submit a report on the results to the Rector.
 25. A PhD student shall be struck off the register of PhD students if he/she:
 - 1) obtains a negative result of the mid-term evaluation;
 - 2) fails to submit the doctoral dissertation within the time limit set forth in the individual research plan or within the extended time limit set forth in § 4 point 22 and 27;
 - 3) submits a written statement of resignation from education;
 - 4) is punished with a disciplinary penalty of expulsion from the University;
 26. A PhD student may be struck off the register of PhD students in the case of:
 - 1) failure to commence education at the Doctoral School;

- 2) failure to submit an application for the appointment of a supervisor or supervisors or a supervisor and an auxiliary supervisor in accordance with the procedure set forth in § 6 point 1;
 - 3) failure to present an individual research plan in accordance with the procedure laid down in point 4;
 - 4) unsatisfactory progress in the preparation of the doctoral dissertation;
 - 5) failure to comply with the obligation to implement an individual study plan or an individual research plan and to obtain credit for the subsequent semester of education;
 - 6) failure to submit reports pursuant to point 3 (5);
 - 7) failure to submit a request to extend the deadline for submitting a doctoral dissertation after that deadline or to obtain an extension of the deadline for submitting of a doctoral dissertation;
27. Striking off from the register of PhD students shall take place by way of Rector's administrative decision.
28. The decision to strike off a PhD student from the register of PhD students may be subject to a motion for reconsideration of the case to the Rector via the Dean within 14 days of the date of delivery of the said decision. Before the deadline for filing the motion, the decision shall not be enforced. The decision shall be legally binding and enforceable after the deadline for submitting the motion. Submitting the motion in time shall suspend the execution of the decision.
29. In order to reconsider the case in which the motion for reconsideration was filed, the Dean shall forward it to the Rector together with the documents of the PhD student. The Rector's decision is final and shall be immediately enforceable.
30. A person who has been struck off the PhD student register shall not be entitled to resume his/her education at the Doctoral School.
31. A PhD student, pending completion of mid-term evaluation, cannot be employed at the University as an academic teacher in the research and teaching or teaching position or to conduct any type of classes, including a contract of mandate.
32. A PhD student may be employed on an employment contract or a contract of mandate in the position other than that of an academic teacher or research worker. A PhD student may be employed as an academic teacher at the University:
- 1) under a research grant awarded in a competition NAWA, NCN, NCBiR or an international competition, on a temporary employment contract;
 - 2) for the duration of a research or teaching project financed:
 - a) from the European Union budget,
 - b) by another grant awarding body;
 - 3) after a positive mid-term evaluation;
 - 4) when is not entitled to a doctoral scholarship, including one after the period specified in § 7 point 4.
33. Education in a given discipline ends after obtaining learning outcomes for qualifications at level 8 of the Polish Qualifications Framework (PRK 8), which occurs when a PhD student has completed courses included in the curriculum for a given discipline, has completed commissioned apprenticeships, has submitted a doctoral dissertation together with a positive opinion of the supervisor or supervisors.
34. Immediately before submitting a doctoral dissertation, a PhD student shall present the results of the conducted research at the seminar organized by a head of the educational discipline to which members of the competent commission for degrees are invited.
35. For a PhD student who has submitted a doctoral dissertation together with a positive opinion of a supervisor or supervisors before the end of the eighth semester and completion

of all the seminar courses referred to in § 4, point 9(5), the Dean shall recognise the courses as completed, taking into account the opinion of the head of the educational discipline on the PhD student's presentation at the seminar referred to in point 34 and the opinion of the supervisor or supervisors.

36. The doctoral dissertation shall present general theoretical knowledge of a PhD student in a discipline or scientific disciplines and the ability to conduct autonomous research. The subject of the doctoral dissertation shall be the original solution of a scientific problem, the original solution for the application of the results of own research in the economic or social spheres. A doctoral dissertation may consist of a written paper, including a scientific monograph, a collection of published and thematically related scientific articles, a design work, a construction work, a technological or implementation work, as well as an independent and separate part of a collective paper. A doctoral dissertation may be prepared in Polish or English.
37. A PhD student who has obtained the academic degree of doctor as a result of graduating from a doctoral school, shall have duration of studies at that school, not exceeding four years, included in the period of service determining employee entitlements.
38. A PhD student who has not completed his or her education at a doctoral school due to:
 - 1) taking up employment as an academic teacher, or a research worker;
 - 2) discontinuation of doctoral programmes in a given discipline,- shall have the period of education at this school, not exceeding 4 years, included in the period of service determining employee entitlements, provided that he/she has obtained the degree of doctor.
39. PhD students, supervisors and auxiliary supervisors have the right to notify the Dean and the competent head of educational discipline of desiderata in matters concerning education at the Doctor's School.
40. PhD students shall be liable to disciplinary action before the disciplinary committee or the PhD students' Peer Court for violation of the regulations in force at the University and for acts violating the dignity of a PhD student.

§ 6. Supervisor, supervisors and auxiliary supervisor

1. Within three months of the date of commencing doctoral education at the Doctoral School, upon the student's request submitted via the Dean, the competent committee for degrees shall appoint for a PhD student a supervisor or supervisors, or a supervisor and an auxiliary supervisor.
2. A PhD student shall indicate a candidate or candidates for a supervisor or supervisors in the case of a doctoral dissertation covering scientific issues from more than one discipline, or a supervisor and an auxiliary supervisor, from among the persons included in the list referred to in § 2 point 24(2). The supervisor shall represent the scientific discipline in which the doctoral student's education takes place, and in the case of appointing supervisors - they shall represent various scientific disciplines.
3. A person holding the academic degree of habilitated doctor or the title of professor may be a supervisor, while a person holding the academic degree of doctor may be an auxiliary supervisor, if they are under 67 years of age by the date of the commencement of the academic year in which supervisors and an auxiliary supervisor are appointed.
4. A supervisor cannot simultaneously supervise more than five PhD students of the Doctoral School and, in exceptional cases justified by the highest quality of current scientific achievements, more than seven PhD students of the Doctoral School. An auxiliary supervisor cannot supervise more than three PhD students of the Doctoral School.

5. An employee of Wrocław University of Science and Technology proposed as a supervisor should be a member of the competent committee for degrees and participate in proceedings for conferring the academic degree of doctor to a PhD student for whom he/she is appointed as a supervisor.
6. A person proposed as an auxiliary supervisor may not have the proceedings for conferring the academic degree of habilitated doctor instituted on the date of designation to perform this function.
7. In justified cases, as a result of having the highest quality of current scientific achievements or conducting exceptional and important research on a global scale, a PhD student may appoint as his/her supervisor a person who has reached the age of 67 by the date of the commencement of the academic year.
8. A person may not become a supervisor if, within the last five years, he/she:
 - 1) has been a supervisor of 4 PhD students who were struck off the register of PhD students due to a negative result of the mid-term evaluation, or
 - 2) has supervised the preparation of a dissertation by at least 2 applicants for the academic degree of doctor who have not obtained positive reviews, or
 - 3) has not enlarged his/her published scientific achievements, and in particular has not published:
 - a) one scientific paper in scientific journals and in reviewed materials from international scientific conferences, included in the lists of journals and materials drawn up in accordance with regulations issued pursuant to the provisions of Article 267, item 2(2b) of the Act referred to in § 1, point 1(1), or
 - b) one scientific monograph published by a publishing house included in a list of publishing houses drawn up in accordance with the regulations issued pursuant to Article 267, item 2(2a) of the Act referred to in § 1, point 1(1).
9. An academic teacher may not, without a justifiable reason, refrain from performing the function of a supervisor or assistant supervisor.
10. In the case when a person performing a supervisor function has established cooperation with an employee from another academic or research centre (domestic or international), and the written agreement on the employee's participation in the preparation of the doctoral dissertation will be concluded, the employee may be appointed (additionally) as a supervisor, independently of the discipline represented, unless an auxiliary supervisor has been appointed.
11. Candidates for a supervisor and an auxiliary supervisor shall make the appropriate declarations at the Doctoral School on matters referred to points 3-8, which is forwarded to the competent committees for degrees.
12. Scientific supervision over preparation of a doctoral dissertation shall be exercised by a supervisor or supervisors or by a supervisor and an auxiliary supervisor.
13. In agreed or justified cases a PhD student may apply to the competent committee for degrees via the Dean for:
 - 1) a change of a supervisor,
 - 2) appointment, change or dismissal of a supervisor who represents a different scientific discipline,
 - 3) appointment of a supervisor mentioned in point 10, or
 - 4) appointment, change or dismissal of an auxiliary supervisor,whereby the provisions of points 2-9 shall apply. The Dean may specify additional conditions to the application submitted by a PhD student.
14. The proceedings for awarding the academic degree of doctor shall be commenced upon a PhD student's application to the competent committee for degrees via the Dean, after graduation from the Doctoral School. The application shall be accompanied by the doctoral

dissertation together with a positive opinion of the supervisor or supervisors. The Dean confirms that a PhD student has obtained learning outcomes for qualifications at the level of PRK 8 and provides full documentation to the competent committee for degrees.

§ 7 Doctoral scholarships and other benefits

1. A PhD student, including a foreigner, who does not hold a doctoral degree shall receive a doctoral scholarship. The doctoral scholarship shall be paid by the University or from other sources referred to in § 9 point 1 and point 2. The scholarship shall not be reimbursable, unless provided otherwise.
 2. During the period of receiving a doctoral scholarship, PhD students are mandatory subject to retirement insurance, disability pension insurance, and accident insurance. Health insurance is voluntary and is covered at the request of a PhD student.
 3. The Dean shall order payment of doctoral scholarships to all PhD students, including the persons referred to in § 9, enrolled in the PhD students register, who do not hold a doctoral degree.
 4. Doctoral scholarships shall be paid for 12 months in a year, starting from the first month of the academic year in which the PhD student began his or her education at the Doctoral School.
 5. The total period of receiving a doctoral scholarship at doctoral schools may not exceed four years.
 6. A monthly doctoral scholarship shall be at least equal to:
 - 1) 37% of the minimum professor's remuneration - to the month in which the mid-term evaluation has been carried out;
 - 2) 57% of the minimum professor's remuneration - after the month in which the mid-term evaluation has been carried out.
- A PhD student receiving a doctoral scholarship shall finance his/her pension pursuant to the provisions of the Act referred to in § 1 point 1 (8).
7. The amount of a doctoral scholarship financed by the University may depend on the PhD student's achievements in the doctoral dissertation preparation. No more than 30% of the best PhD students are entitled to increase a doctoral scholarship from the second to the fourth year of study in particular disciplines, in which training is provided.
 8. The principles for evaluating a PhD student's doctoral thesis achievements and increasing the amount of a doctoral scholarship shall be laid down by the Dean after consultation with the PhD Students Union and the Board of the Doctoral School.
 9. The period referred to in point 5 shall not include the period of suspension of education referred to in § 4 points 23.
 10. During the period of suspension of education, referred to in § 4 point 23, the provisions regarding establishment of the maternity allowance shall apply accordingly to the determination of the amount of the doctoral scholarship, however, the amount of a monthly doctoral scholarship, to be awarded on the date of submission of the request for suspension of education, shall be understood as the basis for the allowance assessment, referred to in point 6.
 11. After the period of suspension of education and resumption of doctoral studies, a PhD student shall be entitled to the scholarship in the amount received on the date of submission of the application for suspension. The provisions of point 5 shall apply.
 12. A PhD student holding a certificate of disability, a certificate of disability level or a certificate referred to in article 5 and article 62 of the Act referred to in § 1, point 1(7) shall

- receive a doctoral scholarship in the amount increased by 30% of the amount referred to in point 6(1).
13. If a PhD student has been transferred to the Doctoral School from another doctoral school at which doctoral programmes in a given discipline have been discontinued, the provisions of point 5 shall apply.
 14. A PhD student who submitted a doctoral dissertation prior to the four-year deadline shall receive a doctoral scholarship until the date of submission of the doctoral dissertation as specified in the individual research plan, but no later than for six months. The provision of point 5 shall apply.
 15. In the case of employing a PhD student as an academic teacher, after a positive mid-term evaluation, in the dimension exceeding half of full-time work, the amount of the scholarship shall be 40% of the monthly scholarship referred to in point 6(2).
 16. A PhD student may be awarded a scholarship by a local government unit pursuant to the rules laid down in article 96, item 2 and 3 of the Act referred to in § 1, point 1(1).
 17. A PhD student may be awarded an academic scholarship by a natural person or a legal person other than a State or local government legal entity pursuant to the rules laid down in article 97, item 2 of the Act referred to in § 1 point 1(1).
 18. A PhD student may be awarded a scholarship from Wrocław University Science of Technology's own fund. The principles of granting scholarships from this fund shall be determined by the Rector in consultation with the PhD Students' Union.
 19. A PhD student who has proven significant achievements in research may receive a ministerial scholarship for outstanding young scientists in accordance with the regulations referred to in § 1 point 1(14). The scholarship shall be awarded by a minister upon the motion of the Rector, with an opinion from the Doctoral School Board. The scholarship is granted for a period not exceeding 3 years. This period shall not include the period of suspension of education related to maternity leave, leave on the terms of maternity leave, paternity leave or parental leave of the scholarship holder, granted pursuant to the provisions of the Act referred to in § 1 point 1 and 7. During this period, the payment of the scholarship shall be suspended. The University shall transfer the funds under the scholarship to the PhD student on the basis of an agreement.
 20. A PhD student with documented achievements in his/her field of research (field of science and scientific discipline) should apply for scholarships for outstanding young scientists at the beginning of his/ her academic career, e.g. awarded under the START programme by the Foundation for Polish Science, or under the L'Oréal-UNESCO programme for Women and Science, or the Max Born Scientific Scholarship in selected fields for outstanding students from the Wrocław's scientific community, etc.
 21. Additional scholarships awarded to a PhD student are paid independently of the doctoral scholarship in accordance with the regulations under which they were awarded.
 22. In the event of a PhD student being struck off from the register of PhD students, the payment of doctoral scholarships and other scholarships referred to in point 1, 15 to 20 shall cease from the date on which the decision on striking off becomes final.
 23. A PhD student may receive awards and distinctions on the principles laid down in the Regulations laid down by the Rector in consultation with the PhD Students' Union.
 24. A PhD student may apply for a student loan, however:
 - 1) the loan may be granted to a PhD student under the age of 35;
 - 2) the loan shall be granted for the period of study at the doctoral school only once, for a maximum period of four years.
 25. A PhD student may apply for:
 - 1) accommodation in a student dormitory of the University or catering in a student canteen of the University,

- 2) accommodation of the spouse or child in a student dormitory of the University,
 - 3) random aid
 - on the principles and in the manner laid down in the student benefit regulations.
26. A local government unit may grant PhD students reduction in urban public transport fares.

§ 8. Financing of education and research for PhD students at the Doctoral School

1. The management of the Doctoral School, including doctoral scholarships, remuneration of members of the committees referred to in § 5 point 23, and conducting proceedings for awarding of the academic degree of doctor shall be financed from the budget of the University.
2. A PhD student shall conduct the research specified in the individual research plan in the unit employing the supervisor or the auxiliary supervisor or units employing supervisors, including foreign units, or temporarily in the institution to which he or she has been directed.
3. Financial resources for conducting research, including the purchase of equipment and materials necessary to conduct the research, participation in domestic and foreign conferences enabling presentation of the results obtained, carrying out consultations and short-term domestic or foreign study visits, preparation of articles or conference materials and their publication, which are related to the preparation of a doctoral dissertation, shall be secured by the unit in which the supervisor is employed.
4. In the case of concluding the agreement referred to in § 2 point 3 and the one referred to in § 6 point 10, the research may be conducted outside the University in another academic centre or research institution being a party to the agreements. In such circumstances, it should be specified where the financial resources for the preparation of the doctoral dissertation, referred to in point 2, come from.
5. In the case of joint doctoral programmes run with entities referred to in § 1 point 3, the rules for the participation of the entity in joint programmes, including the scope of financing the research conducted by the PhD student, shall be laid down in a written document.
6. The funds for conducting research related to the preparation of a doctoral dissertation should also come from grants realized by the supervisor, supervisors or the auxiliary supervisor, in the realisation of which the PhD student participates, as well as they may come from the social and economic environment entities.
7. A PhD student should actively participate in obtaining the funds for the purposes related to the preparation of the doctoral dissertation, listed in point 3, by participating in projects, programmes or competitions referred to in § 5, point 32(1) and (2), and in the event of obtaining a grant, he or she should independently finance research and other measures leading to submission of his or her doctoral dissertation.

§ 9. Education of doctoral students financed from other sources

1. A person, including a foreigner, referred to in § 3 point 6 may be admitted to the Doctoral School outside a fixed number of places if he/she is granted funding from other sources outside the University to cover the costs of:
 - 1) scholarship payment referred to in §7 point 5;
 - 2) social security contributions payable by the University;

- 3) the use of research infrastructure in order to conduct the research related to the preparation of the doctoral dissertation, including that described in §8 point 3, unless otherwise specified.
2. The person, who obtained funds to cover costs described in point 1 under:
 - 1) the agreement the University has concluded with a foreign entity under the conditions set out in that agreement;
 - 2) the decision of the Minister;
 - 3) the decision of the NAWA Director;
 - 4) The decision of NCN Director on awarding financial resources, from which a doctoral scholarship for a PhD student studying at the Doctoral School, involved in a project, may be financed;
 - 5) the programme “Implementation Doctorate”;
 - 6) other forms of financing (for the doctoral scholarship at the Doctoral School, social security costs and contribution to the infrastructure use costs incurred in order to conduct the research related to the preparation of the doctoral dissertation), fulfilling the recruitment requirements specified in §3 point 1 and point 2(1-4), may submit documents on admission to the Doctoral School in a selected discipline in which training is provided. The provisions of §3 point 8 shall apply accordingly.
3. A candidate will be accepted to the Doctoral School on condition that he/she will submit documents confirming the funding allocated to cover the costs referred to in point 1, achieve a minimum recruitment score, and meet the requirements for funding.
4. A competent recruitment commission shall evaluate the candidate in accordance with the recruitment rules to the Doctoral School set forth by the Senate, in time for the candidate to start education from the winter or summer semester. The provisions of §3 points 10-24 shall apply accordingly.
5. Education of doctoral students financed from other sources in the Doctoral School is provided in accordance with the provisions set forth in these regulations. The provisions of §7 and §8 shall apply respectively.
6. A PhD student, in accordance with §4 point 14, during his/her education is obliged to complete apprenticeship in the form of participating in conducting classes, in the number of 10 teaching hours per year. In the first year of education, a PhD student shall do apprenticeships in the second semester. Classes may be completed during different courses. The dean may agree to another form of apprenticeships and their total annual number must not be less than 10 teaching hours.
7. Matters involving preparation and service of the implementation of agreements, programmes or projects related to obtaining funds, referred to in point 2, are handled by the Doctoral School, including the heads of the educational discipline or other persons indicated by the head of the educational discipline, or in agreement with the Doctoral School, other organizational units of the University that transfer funds, referred to in point 1 and point 2, to the Doctoral School.

Implementation Doctorate

8. The education of PhD students in the Doctoral School, participating in the programme „Implementation Doctorate”, is provided in accordance with the provisions set forth in these Regulations.
9. In the recruitment process to evaluate scientific activity, the results of research and development activity as well as cooperation with socio-economic environment are taken into account.

10. The courses included in the curricula for the PhD students taking part in the programme „Implementation Doctorate” conducted by academic teachers, referred to in § 2 point 20, may be delivered in the form of weekend sessions, however, part of their programme may be covered in a personalized study mode, on the basis of available teaching materials, without direct assistance of the teacher.
11. An individual study programme for next semesters specified in § 5 point 6 (1) shall include subjects (original lectures and seminars) outside the list of subjects in the curriculum for a given discipline, organised by the entity employing a PhD student.
12. Only a person who is employed full time by the entity that gives a permission for their education in the Doctoral School under the programme, and provides them an auxiliary tutor, may become a PhD student of the Doctoral School.
13. A person who possesses current scientific achievements published within the last five years or at least 5 years of experience in conducting research-development activity may become a supervisor of a PhD student taking part in the programme „Implementation Doctorate”.
14. An auxiliary tutor in the programme „Implementation Doctorate” shall be indicated by the entity employing a PhD student, and may be one of employees of the entity who:
 - 1) holds the PhD degree or
 - 2) has at least five years of experience in scientific research or
 - 3) has remarkable achievements in the development and implementation of an original design, construction, technological, or artistic solution in the economic and social sphere, with a supralocal scope and a durable and universal character.
15. The candidate on behalf of the entity employing a PhD student, appointed by the Rector as an auxiliary tutor in the programme „Implementation Doctorate”, who holds a PhD degree, may become an auxiliary supervisor.
16. A supervisor or a supervisor and an auxiliary supervisor are appointed in accordance with the provisions set forth in § 6 except for point 8(3).
17. The Rector may change an auxiliary tutor if requested by:
 - 1) the PhD student – after consultation with the entity employing a PhD student;
 - 2) the entity employing the PhD student.In case of the change of the auxiliary tutor who acts as an auxiliary supervisor, the provisions of § 6 point 13 (4) shall apply.
18. Preparation of the doctoral dissertation under the programme „Implementation Doctorate” cannot take more than four years.
19. Rules on the allocation of funds, under the programme „Implementation Doctorate”, for a doctoral scholarship, social security costs, and contribution to the research infrastructure use costs incurred in order to conduct the research related to the preparation of the doctoral dissertation, are specified in provisions issued by the Minister of Science and Higher Education.
20. Applications to be received under the programme „Implementation Doctorate”, submitted by the University in subsequent years, are prepared, in accordance with the represented discipline, by the heads of the educational discipline or other persons appointed by the head of the educational discipline in cooperation with representatives of the entrepreneurs or other entities who want to participate in the programme. The regulations issued by the Minister of Science and Higher Education shall apply to the preparation and submission of the application.

§ 10. The manner of documenting the course of education

1. The Dean's Office of the Doctoral School shall provide administrative support in the area of documenting the course of education.
2. The documents relating to:
 - 1) establishing the Doctoral School;
 - 2) specifying the scientific disciplines in which training is provided;
 - 3) the University internal regulations regarding the Doctoral School;
 - 4) the composition and meetings of the Doctoral School Council;
 - 5) the recruitment principles;
 - 6) the number of places for persons to be admitted to the Doctoral School in particular scientific disciplines in which training is provided;
 - 7) the schedule of recruitment proceedings;
 - 8) learning outcomes for curricula;
 - 9) curricula for individual scientific disciplines;
 - 10) agreements concluded with the operation of the Doctoral School;
 - 11) joint doctoral training for PhD students, and
 - 12) minutes of the Doctoral School Council meetings;
 - 13) opinions and resolutions of the PhD Students' Union;
 - 14) resolutions of the Doctoral School Council;
 - 15) announcements of the Dean of the Doctoral Schoolthe Dean's Office of the Doctoral School shall collect and store.
3. The Doctoral School shall keep a record book of PhD students in electronic form.
4. The PhD student shall be assigned a sequential number of the record book, hereinafter referred to as the "record book number".
- 5) The following data shall be entered into the PhD student's record book:
 - 1) the number of the record book;
 - 2) the name(s) and the surname;
 - 3) the date and the place of birth;
 - 4) the PESEL number or, where there is no PESEL number, the name and number of the identity document;
 - 5) the information about the professional title of a master, master of engineering or equivalent, or
 - 6) the information on the completion of first-level studies in the case of a person who, during the recruitment process, has demonstrated the highest quality of scientific achievements;
 - 7) the date of entry into the PhD student register;
 - 8) the scientific discipline in which training is provided;
 - 9) the date of commencement of education;
 - 10) the amount of the doctoral scholarship and any amendments thereto;
 - 11) the date of appointment of the supervisor or supervisors or the supervisor and the auxiliary supervisor and the particulars of these persons;
 - 12) the date of presentation of an individual research plan;
 - 13) the dates and periods of extension of the deadline for submitting the doctoral dissertation;
 - 14) the dates and periods of suspension of education;
 - 15) the date of completion of the education - the date of submitting the doctoral dissertation.
6. The PhD student's record book shall contain additional data, including dates, in the case of:

- 1) a change of name or surname;
 - 2) a change of the supervisor, supervisors or the auxiliary supervisor;
 - 3) striking off the PhD student register.
7. The record book number is also the number of the index to be kept in electronic form and the electronic PhD student ID card.
8. The electronic index, to which a PhD student has access via the website of the Doctoral School, shall contain an individual study programme for a given semester, prepared and approved in accordance with § 4 point 12 and § 5 point 6, credits for courses covered by the curriculum and apprenticeship programmes, credits for subsequent study semesters awarded pursuant to § 5 point 8(4) - (6), as well as information on the following:
- 1) appointment of a supervisor or supervisors or a supervisor and an auxiliary supervisor and changes made in this respect;
 - 2) presentation of an individual research plan;
 - 3) the mid-term evaluation results;
 - 4) a certified fluency in a modern foreign language pursuant to § 5 point 2(2);
 - 5) an extension or extensions of the deadline for submitting a doctoral dissertation;
 - 6) suspension of education;
 - 7) resuming education;
 - 8) obtaining learning outcomes for qualifications at level 8 of PRK;
 - 9) submitting a doctoral dissertation, or
 - 10) striking off from the register of PhD students.
9. The record book number shall be placed on the PhD student's personal file, which shall be kept in the Dean's Office of the Doctoral School for the duration of his or her education at the Doctoral School.
10. The PhD student's personal file shall contain:
- 1) the documents submitted and produced by the candidate during the recruitment process - Candidate's Card to the Doctoral School with attachments, and in the case of foreigners - also other attachments required for the recruitment of foreigners;
 - 2) information on admission to the Doctoral School in a given scientific discipline in which training is provided;
 - 3) an oath certificate signed by the PhD student;
 - 4) a PhD student's statement on consent to processing of personal data;
 - 5) a confirmation of receipt of the PhD student's electronic ID card and its duplicate;
 - 6) a confirmation of completion of the training referred to in § 3 point 23;
 - 7) a medical certificate: in the case of a PhD student who, during his or her degree programme, is exposed to factors harmful, onerous or hazardous to health;
 - 8) information on the amount of the doctoral scholarship to be awarded, changes in the amount and the reasons for such changes;
 - 9) information on participation of a research institution which is a party to the agreement referred to in § 2 point 3 in the PhD student education;
 - 10) information on the appointment of a supervisor or supervisors or a supervisor and an auxiliary supervisor, containing the particulars of these persons;
 - 11) information on a change of the supervisor, supervisors or the auxiliary supervisor containing the particulars of these persons;
 - 12) the individual research plan;
 - 13) the individual training plans for subsequent semesters;
 - 14) the reports on the completion of individual study programmes together with information on completion of the semester;
 - 15) the extracts from the electronic index concerning the courses completed;

- 16) full information on scientific articles, scientific monographs or chapters thereof published, patent applications and other components of academic achievements;
 - 17) the information on completing short, medium or long-term study visits (research) in a domestic or foreign scientific centre.;
 - 18) the reports on short, medium or long-term study visits (research) completed in a domestic or foreign scientific centre;
 - 19) information on applications to projects, programmes or competitions and obtained grants;
 - 20) information on received awards and distinctions;
 - 21) the lists of commissioned and completed apprenticeships, including the date, the place, the dimension and the form of classes (conducting classes or participation in their conduct);
 - 22) information on the obtained reduction in the dimension of apprenticeship or total exemption from the obligation to perform it,
 - 23) information on the extension of the deadline for completion of the didactic classes included in the curriculum;
 - 24) information on the results of evaluations of annual reporting seminars;
 - 25) the result of the mid-term evaluation together with its justification;
 - 26) the PhD student's applications for an extension of the deadline for submitting a doctoral dissertation and information on obtaining an extension;
 - 27) the PhD student's applications for suspension of education;
 - 28) the submitted doctoral dissertation in electronic form together with a positive opinion of the supervisor or the supervisors;
 - 29) a certificate that a PhD student has obtained learning outcomes for qualifications at the level of PRK 8
 - 30) the decision on striking the PhD student off from the register of PhD students and the acknowledgement of its receipt,
 - 31) current information on changes in the PhD student's particulars;
 - 32) the clearance slip;
 - 33) the documents prepared in accordance with the templates referred to in § 11 point 3(4);
 - 34) other documents submitted by the PhD student or concerning the PhD student;
 - 35) an acknowledgement of receipt of documents if they have been handed over.
11. In the event of a legally valid striking off a PhD student from the register of PhD students, the documents being the property of the PhD student shall be returned to the correspondence address provided by the PhD student.
 12. The documentation of courses conducted as part of the curriculum shall be kept in the form of electronic protocols containing the following information:
 - 1) the name and code of the course, the number of teaching hours;
 - 2) the particulars of the people conducting the courses;
 - 3) the names of the PhD students;
 - 4) record book numbers;
 - 5) the grades obtained;
 - 6) the date on which the course was credited or the examination was conducted.
 13. The documentation of PhD students' apprenticeships shall be kept in the form of the lists of commissioned apprenticeships to PhD students, including the date, the place, the dimension and the form of classes (conducting classes or participation in their conduct) and information about their completion;
 14. After the completion of the training a portfolio with PhD student's personal files is sent to the University Archives by the Doctoral School Dean's Office.

15. A portfolio with PhD student's personal files is kept in the University Archives for at least 50 years.

§ 11 Transitional and final provisions

1. A doctoral scholarship for PhD students commencing their doctoral studies at the Doctoral School funded by the University shall be equal to 37% of the minimum professor's remuneration.
2. The PhD Students' Union shall issue an opinion within 14 days of the date of receipt of the motion for its issuance. In the event of the ineffective lapse of this period, the requirement to obtain an opinion shall be deemed to have been met.
3. The internal regulations or Rector's circular letter shall specify:
 - 1) the principles of participation in apprenticeships by PhD students of the Doctoral School of Wrocław University of Science and Technology;
 - 2) the principles of language training and obtaining certificates confirming the knowledge of a modern foreign language by PhD students at the Department of Foreign Languages of Wrocław University of Science and Technology;
 - 3) the list of scientific disciplines in which training is provided at the Doctoral School of Wrocław University of Science and Technology;
 - 4) templates of documents issued by administrative decision and related documents for the Doctoral School of Wrocław University of Science and Technology.
4. In matters brought individually by PhD students under the provisions of these Regulations the Dean shall decide or a vice-dean appointed by the Dean.
5. In matters concerning PhD students and doctoral education at the Doctoral School in the scope not regulated in these Regulations, the provisions of the legal acts referred to in § 1 point 1 shall apply accordingly.
6. The Regulations shall enter into force on 1 October 2020.