

**REGULATIONS OF THE DOCTORAL SCHOOL
OF WROCŁAW UNIVERSITY OF SCIENCE AND TECHNOLOGY**

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Glossary of Terms

The terms used in these regulations are understood as follows:

- Dean - Dean of Doctoral School of Wrocław University of Science and Technology;
- KPA - the Act of 14 June 1960 - Code of Administrative Procedure (i.e. Journal of Laws of 2020, item 256, as amended);
- PAN - Polish Academy of Sciences;
- Vice-Dean - the Vice-Dean of Doctoral School of Wrocław University of Science and Technology;
- Rector - Rector of Wrocław University of Science and Technology;
- Regulations - these Regulations;
- Senate - the Senate of Wrocław University of Science and Technology
- Statute - the Statute of Wrocław University of Science and Technology;
- Doctoral School - doctoral school of Wrocław University of Science and Technology;
- University - Wrocław University of Science and Technology;
- Act - the Act of 20 July 2018 - Law on Higher Education and Science (i.e. Journal of Laws of 2021, item 478);
- 8 PRK - 8 Polish Qualification Framework described in the regulation of the Minister of Science and Higher Education of 14 November 2018 on the second level characteristics of learning outcomes for qualifications at levels 6-8 of the Polish Qualification Framework (Journal of Laws pos. 2218).

§ 1. General Provisions

1. Education at Doctoral School is conducted on the basis of the applicable regulations, in particular:
 - 1) the Act of 20 July 2018. Law on Higher Education and Science (i.e. Journal of Laws of 2021, item 478 as amended);
 - 2) the Act of 3 July 2018. Introductory provisions of the Act - Law on higher education and science (Journal of Laws, item 1669 as amended);
 - 3) the Act of 13 October 1998 on the social insurance system (Journal of Laws of 2021, item 423 as amended);
 - 4) Regulation of the Minister of Science and Higher Education of 20 September 2018 on the fields of science and scientific and artistic disciplines (Journal of Laws, item 1818);
 - 5) Regulation of the Minister of Science and Higher Education of 21 September 2018 on doctoral diplomas, postdoctoral diplomas and doctoral student ID cards (Journal of Laws, item 1837 as amended);
 - 6) Regulation of the Minister of Science and Higher Education of 25 September 2018 on the minimum monthly basic salary for a professor in a public higher education institution (Journal of Laws 1838);
 - 7) Regulation of the Minister of Science and Higher Education of 14 November 2018 on the characteristics of the second degree of learning outcomes for qualifications at levels 6-8 of the Polish Qualification Framework (Journal of Laws pos. 2218).
2. Education of doctoral students at Wrocław University of Science and Technology, hereinafter also referred to as "University", prepares for the award of the doctoral degree and takes place at Doctoral School.
3. Doctoral education may be conducted in cooperation with another entity, in particular an entrepreneur or a foreign university or research institution.
4. No fees are charged for the education of doctoral students.

5. The University shall provide all persons (including persons with special needs, in particular persons with disabilities) with conditions for full participation in the process of admission to Doctoral School, education at Doctoral School and scientific activity.
6. The matters related to the recruitment of foreigners to Doctoral School are carried out in cooperation with Department of International Cooperation of Wrocław University of Science and Technology.
7. Doctoral students at the University form doctoral students' union and have the right to associate in doctoral students organizations at the University.

§ 2. Doctoral School

1. There shall be one Doctoral School at Wrocław University of Science and Technology.
2. Doctoral School at Wrocław University of Science and Technology, hereinafter referred to as "Doctoral School", shall be established, transformed and dissolved by Rector. Rector shall determine the disciplines in which doctoral students are educated.
3. Doctoral School may be co-operating with academic schools, institutes of Polish Academy of Sciences, research institutes or international institutes which have scientific category A+, A or B+ in at least one discipline. Detailed division of tasks related to running of Doctoral School and the manner of their financing shall be laid down in an agreement concluded in writing. In the agreement concluded, Wrocław University of Science and Technology shall become responsible for inputting data into the system referred to in Article 342, section 1 of the Act and shall be entitled to receive funds for joint education at Doctoral School.
4. Doctoral School shall be headed by Dean, assisted by no more than three Vice-Deans.
5. Rector, after appointing Dean and Vice- Deans, appoints Doctoral School Council for a term of office.
6. Doctoral School Council consists of:
 - 1) Dean - as a chairperson;
 - 2) Vice-Deans;
 - 3) a representative from each of academic discipline councils;
 - 4) a chairperson of the doctoral students' union and representatives of doctoral students in Doctoral School, in the number not smaller than 20% of Doctoral School Council.In justified cases, Rector may make changes in the composition of Doctoral School Council.
7. Each representative of the Council of a scientific discipline is at the same time the head of the discipline of education in Doctoral School and is responsible for the organisation and implementation of the process of doctoral students education in the represented discipline.
8. Meetings of Doctoral School Council are attended by Rector, Vice-Rectors responsible for education and research or persons representing them, and, in the case of joint management of Doctoral School, duly authorised representatives of academic schools, PAN institutes, research institutes or international institutes.
9. Meetings of Doctoral School Council shall be convened by Dean by notifying, at least one week in advance, all its members and persons referred to in section 8, specifying the exact date and place of the meeting and a draft agenda.
10. Doctoral School Council is a consultative and advisory body and performs analysis, arrangements, and coordination of activities within the scope of organizational tasks of Doctoral School.
11. Resolutions are passed in an open or secret ballot, in the presence of at least half of Doctoral School Council members, by a simple majority of votes. Resolutions are adopted by secret ballot upon the order of Dean or at the request of a Council member supported by a simple majority of Council members present at the meeting. Resolutions shall be signed by Dean.
12. Organizational responsibilities of Dean include:

- 1) developing a list of learning outcomes that a doctoral student acquires upon completion of Doctoral School, based on the learning characteristics for qualifications at level 8 of the "PRK" and the manner of their verification;
- 2) preparation of programmes of study (curricula) together with the assignment of learning outcomes to these programmes and individual study plans in a manner ensuring their achievement for qualifications at the PRK level 8;
- 3) evaluation of the conditions, effectiveness and principles of assessment of the implementation of programmes of study, including the courses included in the programme and individual study plans, the manner of verification of the achieved learning outcomes for qualifications at the PRK 8 level and improvement of the quality of education;
- 4) specification of conditions for repetition of courses in case of failure to pass them;
- 5) analysis of the quality of research activity of doctoral students and the quality of education at Doctoral School;
- 6) preparation of rules for recruitment on a competitive basis;
- 7) organization of recruitment process;
- 8) preparation of a timetable for the admissions process, including the deadline for announcement results of the recruitment process;
- 9) to agree on with the heads of education disciplines on a list of research topics that are important in terms of the University's development strategy;
- 10) to define principles for assessing the qualifications and experience of academic staff teaching at Doctoral School;
- 11) to initiate the preparation of new author's lectures and other forms of education at Doctoral School ensuring the achievement of required learning outcomes at level 8 of the Polish Qualification Framework (PRK), as well as giving opinions on the proposals submitted;
- 12) to evaluation of the quality of scientific care and support in conducting scientific activity;
- 13) to prepare proposals for determining the number of places and the manner of their distribution among various scientific disciplines in which education is provided, for those who, as a result of recruitment, will be admitted to Doctoral School in subsequent academic years;
- 14) to define rules for determining the amount of a doctoral scholarship depending on a doctoral student's achievements;
- 15) to create opportunities for awarding other forms of scholarships to doctoral students;
- 16) to establish principles and methods for task planning and evaluation of the progress of doctoral students in the course of their education and in the preparation of their doctoral dissertations;
- 17) to define uniform conditions for the performance and reliability of mid-term evaluation for all doctoral students, including a timetable for mid-term evaluation and principles and method of selecting members of the assessment committees from outside the University;
- 18) to monitor the results of a questionnaire survey of teaching activities conducted for doctoral students in Doctoral School;
- 19) to prepare rules and deadlines for those applying for Rector's awards for doctoral students who distinguish themselves in the preparation of their doctoral dissertation or their activity for the benefit of the University or Doctoral School;
- 20) to determine specimen documents, applications and forms for:
 - a) recruitment,
 - b) course of education,
 - c) appointment or change of supervisors, supervisors, assistant supervisors, as well as the manner of their maintenance and storage;
- 21) to promote scientific research creating new priority directions of science development, which are important in terms of the University development strategy and scientific discipline;

- 22) to undertake cooperation with doctoral school networks, including participation in summer and winter schools on methodological issues;
 - 23) to ensure relations with socio-economic environment in relation to the educational program and the possibility of applying the results of own scientific research;
 - 24) to increase the degree of internationalisation in respect of organised forms of education, including the one in cooperation with another entity, in particular an entrepreneur or a foreign university or scientific institution;
 - 25) to counteract copyright infringement and unauthorised use of intellectual property of third parties in the preparation of doctoral dissertation;
 - 26) to determine the effectiveness of doctoral education completed with the doctoral degree after four years of education and at later dates, taking into account the ratio of the number of promoted doctoral students to the number of doctoral students admitted to Doctoral School;
 - 27) to regulate matters concerning day-to-day operations of Doctoral School arising from the management of Doctoral School;
 - 28) to give opinions on internal documents of the University relating to Doctoral School;
 - 29) to maintain and develop the information system supporting functioning of Doctoral School and its management;
 - 30) constant control of the quality, correctness, and availability of information posted on Doctoral School's website.
13. In the case of the tasks set out in section 12 at points 2, 6, 10, 14-17, 19, Dean shall consult with the Doctoral Student Council. If the fourteen-day period has expired without effect, the requirement for consultation shall be deemed fulfilled.
 14. Dean shall be responsible for making documents related to the activities of Doctoral School available on the University's website, supplementing and updating them.
 15. Education of doctoral students at Doctoral School, with the exception of education in modern foreign languages and courses in humanities and management, may only involve academic teachers who have:
 - 1) a scientific output published within the last 4 years and containing at least 3 scientific publications including:
 - a) scientific articles published in scientific journals or in peer-reviewed materials from international scientific conferences, included in the list of journals and materials drawn up in accordance with the regulations issued pursuant to Article 267, section 2, item 2, letter b of the Act, or
 - b) scientific monographs published by a publishing house included in the list of such publishing houses drawn up in accordance with the regulations issued pursuant to Article 267, section 2, item 2, letter a of the Act;
 - 2) experience in international cooperation in conducting scientific research or publications of international scope;
 - 3) in justified cases resulting from outstanding teaching achievements, upon the approval of Dean, academic teachers who do not have the achievements indicated in points 1 and 2 may participate in the education process.
 16. After consulting with academic teachers who have submitted courses to the curriculum and wish to teach them in the upcoming semester, heads of academic disciplines shall submit lists of proposed courses together with the names of instructors to Dean by the deadline indicated by Dean. In addition, Dean, on his or her own initiative, after consultation with the academic teachers who have submitted courses to the curriculum and wish to teach them in the upcoming semester, may supplement the lists of proposed courses.
 17. Dean, on his/her own initiative or at the request of a member of the Council of Doctoral School, appoints ad hoc or permanent teams consisting of the persons referred to in section 15, supervisors, and at least one person who is a member of the Council of Doctoral School, to

whom he/she assigns the task of preparing specific draft documents, including detailed rules for recruitment, curricula, course descriptions, etc., or specimen documents related to the activities of Doctoral School, or preparing decisions, motions, and opinions reserved to the competence of Dean, resulting from tasks set out in these Regulations.

18. The organizational tasks of the head of the discipline of education include:
 - 1) representing a relevant academic discipline council in Doctoral School Council;
 - 2) controlling the process of education of doctoral students in the represented discipline;
 - 3) to agree for the represented academic discipline on research topics important in terms of the University's development strategy;
 - 4) before each semester, submitting proposals for course offerings in the upcoming semester;
 - 5) participation in the work of the School's Assessment and Quality Assurance Committee referred to in section 21;
 - 6) reviewing individual study plans and reports of doctoral students studying in a given discipline;
 - 7) giving opinions on the applications of doctoral students in a given discipline, including applications for extending the deadline for the submission of the dissertation;
 - 8) preparing and supervising annual reporting seminars conducted in the summer semester;
 - 9) preparing applications or indicating a person who will prepare applications under the "Implementation Doctorate" program submitted by the University in subsequent years in the represented discipline;
 - 10) chairing the work of the admissions committee in the discipline.
19. Dean, in accordance with the current classification of fields of science and scientific disciplines, maintains lists of prepared doctoral dissertations containing: a topic of the research being conducted, data of a doctoral student, data of a supervisor or supervisors or the supervisor and assistant supervisor together with a specification of the fields of science and scientific disciplines they represent. The topic of the conducted research for the prepared doctoral dissertation does not have to constitute a title to be given to the doctoral dissertation.
20. Where the agreement referred to in section 3 is concluded, the provisions of sections 15-19 shall apply accordingly.
21. Vice-Dean for Doctoral Studies, heads of educational disciplines and a representative of doctoral students at Doctoral School shall form Doctoral School Assessment and Educational Quality Assurance Committee, which shall act to ensure and improve the quality of education in accordance with the University's Educational Quality Assurance System and shall cooperate with the University's body responsible for educational quality.

§ 3. Recruitment

1. Recruitment to Doctoral School shall be by competitive process. Detailed rules and procedures for recruitment shall be defined by Senate in a separate resolution.
2. Basic recruitment is conducted before the beginning of the next academic year in accordance with the recruitment procedure schedule mentioned in section 4 point 2. It is allowed to conduct additional recruitment before a summer semester during an academic year for scholarships of NAWA, NCN, NCBR, or other programs.
3. Dean, in consultation with the Doctoral School Council, may petition Rector to cease recruitment for a given scientific discipline.
4. Dean shall present to Rector by December 31 the projects agreed with the Doctoral School Council concerning matters of recruitment for the following academic year, i.e.:
 - 1) detailed conditions and procedures for recruitment, referred to as recruitment rules;
 - 2) timetable of the recruitment procedure;
 - 3) a list of research topics important in terms of the University's development strategy.

5. Rector submits a draft of the recruitment rules to Senate, sets the timetable for the recruitment procedure, and determines the number of places for those who will be admitted to Doctoral School.
6. Information on the established number of places for persons who will be admitted to Doctoral School and the deadlines for submitting documents and conducting the recruitment procedure shall be published on the University's website. Candidates submit documents for admission to Doctoral School at Dean's Office of Doctoral School.
7. Dean appoints admission committees consisting of at least three persons.
8. The limit of admissions referred to in section 5 does not include:
 - 1) candidates who, as of the date of submission of their enrolment documents to Doctoral School, have secured funding for the implementation of their doctorate, covering the costs of a doctoral scholarship and due social insurance contributions for a period of at least 24 months from research projects financed from external sources;
 - 2) beneficiaries of the "Implementation Doctorate" program.
9. The results of the recruitment competition are public. Dean forwards the results of the competition to Rector and recommends to post relevant information on Doctoral School's website.
10. Based on the results of the recruitment process, Dean admits students to Doctoral School by entering them on the list of doctoral students.
11. The admission to Doctoral School is refused by Rector's administrative decision. A person who is refused admission to Doctoral School on the basis of the result of the recruitment is served with Rector's decision.
12. A person dissatisfied with Rector's decision to refuse the admission to Doctoral School may apply to Rector for reconsideration of the case within 14 days from the delivery of the decision.
13. A person accepted to Doctoral School of Wrocław University of Science and Technology may not be simultaneously a doctoral student at another doctoral school.
14. A person accepted to Doctoral School begins education and acquires doctoral student rights at the moment of taking the oath. In justified cases, with a consent of Dean, a person accepted to Doctoral School during the basic recruitment process conducted before the beginning of the next academic year may start their education from the summer semester.
15. For those admitted to Doctoral School from the summer semester, this semester shall be the first semester of education. Other provisions of the Regulations shall apply accordingly.
16. A doctoral student shall receive an electronic doctoral student ID card, which is a document certifying a status of a doctoral student. A student shall be entitled to hold the electronic doctoral student ID card until the date of completing education at Doctoral School or removal from the list of doctoral students.
17. Rector shall provide obligatory education on safe and hygienic conditions of education, at the rate of not less than 4 hours, for doctoral students commencing their education at Doctoral School, with respect to the specific nature of education and type of technical equipment used in the education process.
18. The provisions of §7 of the Regulations apply accordingly to candidates with special needs.

§ 4. Programme of study (curriculum)

1. Duration of Doctoral School programme is eight semesters. The course of study is conducted in English or Polish.
2. Classes at Doctoral School may be conducted in a remote-synchronous form using distance learning methods and techniques. Delivery of courses in the remote-synchronous form means delivery of courses using distance learning methods and techniques with direct participation of academic staff (or other lecturers) and doctoral students.
3. The education shall be conducted on the basis of the educational program and individual research plan.

4. Successful completion of compulsory courses included in the curriculum and completion of the individual research plan, including submission of a dissertation, leads to achievement of learning outcomes for qualifications at level 8 of the PRK. A grading scale used at the University shall be applied to the courses. The highest grade in the grading scale is 5.5. A grade of 2.0 indicates failure of the course. If a student fails a course, he/she shall be required to repeat it or pass an equivalent course under the conditions laid down by Dean.
5. The curriculum leading to the learning outcomes referred to in section 4, including apprenticeships training of up to 60 teaching hours per year, shall be established by Senate after consultation with the doctoral students' union. It shall be made available on the University's website no later than five months before the commencement of recruitment for the following academic year.
6. Apprenticeship training may only take place in the form of teaching or participation in the teaching of classes.
7. All courses in the curriculum should be completed by the end of the fourth semester, with the exception of reporting seminars, which, at 15 hours per year, must be completed in each year of study at Doctoral School in a summer semester. Dean, upon a justified application of a doctoral student, may extend, by no more than 2 semesters, the period of completion of all obligatory classes included in the curriculum, with the exception of reporting seminars.
8. At the request of a doctoral student, Dean may recognize as completed courses in the curriculum completed outside Doctoral School, e.g., at a doctoral program or at another university.
9. The education of a doctoral student shall be conducted in accordance with an individual study plan of an interdisciplinary nature, established by the doctoral student in cooperation with a supervisor for the first two years of education for the consecutive semester, and from the third year of education for the consecutive two semesters and approved by the appropriate head of the educational discipline and Dean. In the first semester, an individual study plan is determined only by the doctoral student. From the third semester onwards, the individual study plan is determined taking into account a schedule specified in the individual research plan.
10. During their education, doctoral students shall be obliged to undergo apprenticeship training in the form of teaching or participating in the teaching of classes, to the extent not exceeding 60 teaching hours per year specified in the curriculum.
11. Dean shall establish lists of doctoral students undergoing apprenticeship training for each educational discipline, including the size and forms of classes (conducting classes or participating in conducting them), and shall direct doctoral students to the appropriate departments for apprenticeship training.
12. In cases of:
 - 1) a doctoral student's scheduled stay in another academic or research centre (domestic or foreign) for a period of at least three months in a given academic year;
 - 2) serving as a member of the Doctoral Student Council or performing important tasks for Doctoral School or the University, or
 - 3) serving as a member of the General Council for Science and Higher Education or as a member of the Council of the National Representation of Doctoral Students or as a member of the Audit Committee of the National Representation of Doctoral Students;
 - 4) undertaking a function of a contractor or manager of a project, programme or competition announced by NAWA, NCBR, NCN, the ministry responsible for higher education and science or an international competition for the implementation of a research project;
 - 5) pursuing a doctorate as part of projects financed by other sources mentioned in § 11;
 - 6) other justified cases decided by Vice-Rector responsible for education;
 Vice-Rector responsible for education, upon an application of a doctoral student supported by a supervisor and Dean, may reduce the number of apprenticeship trainings for a doctoral student or completely release the student from the obligation to complete them; however, in the cases

defined in points 2-4, the number of apprenticeship trainings may be reduced by no more than one half.

13. In the case of a doctoral student's residence in another academic or research centre (either domestic or foreign) for a period of at least three months, Dean may, at the request of a doctoral student, extend the deadline for the completion of courses included in the curriculum set out in section 7 or the deadline for the submission of the dissertation.
14. During a doctoral student's illness or other unforeseen, excused absence, upon the request of a doctoral student submitted to Dean, the hours of apprenticeship training that, according to the course schedule, would fall during the period of the absence may be counted as hours completed as scheduled.
15. A doctoral student who, following a successful mid-term evaluation, is employed at the University as a research and teaching assistant or teaching assistant at a rate exceeding one-half of full-time employment shall be exempted from apprenticeship training.
16. Doctoral students are entitled to rest breaks of no more than eight weeks per year, which should be taken during the time off from scheduled teaching classes referred to in sections 6 and 7.
17. Dean, upon the request of a doctoral student with an opinion of the doctoral thesis supervisor(s) or the doctoral thesis supervisor and assistant supervisor, after consultation with an appropriate head of an educational discipline, may extend the time limit for the submission of the doctoral thesis, particularly in the event of:
 - 1) the necessity to conduct long-term research for the dissertation being prepared, carried out as part of the education at Doctoral School;
 - 2) due to a long-term illness;
 - 3) the occurrence of random events;
 - 4) the need for personal care of an ill family member;
 - 5) the need to take personal care of a child up to the age of four or a child with a certified disability;in total not longer than for two years. Extension of the deadline for submission of the doctoral dissertation should be made only for the period anticipated for submission of the dissertation and may be renewed, as above, for a total not exceeding two years.
18. At the request of a doctoral student, Dean suspends their studies for a period of time equivalent to the duration of maternity leave, leave under conditions of maternity leave, paternity leave, and parental leave as defined by the Labour Code - Law of 26 June 1974.
19. Suspension of education means suspension of the obligation to attend and pass courses included in the curriculum, to carry out an individual research plan and to undergo apprenticeship training.
20. Following the end of the period of suspension, a doctoral student shall resume their studies from the semester in which their studies were suspended in accordance with the rules laid down in the Regulations, and in particular shall submit to Dean an individual study plan for the semester in question or the subsequent semester.
21. At the request of a doctoral student whose education has been suspended, Dean shall extend the deadline for submission of the doctoral dissertation by the period of education suspension.
22. After the end of the period of extension specified in section 21, a doctoral student may apply for an extension of the deadline for submission of the dissertation according to the procedure specified in section 17.
23. Upon extension of the deadline for submission of the dissertation as specified in section 17, Dean shall release the doctoral student from the obligation to undertake apprenticeship trainings.
24. An application for extension of the time limit for the submission of the doctoral dissertation and an application for suspension of education shall include the data of the doctoral student - first name, surname, PESEL number or, if there is no PESEL number, the number of the document confirming identity and the indication of the semester of education, as well as justification. An

application for an extension of the time limit for the submission of a doctoral dissertation pursuant to section 17 is accompanied by the opinions of the supervisor(s) or assistant supervisors and an appropriate head of the discipline of education.

25. Dean, in consultation with the heads of educational disciplines, shall establish a list of courses organized by Doctoral School that will be offered to doctoral students to be taken in a given semester. Lists containing information about these courses and the persons teaching them shall be forwarded to Deans of the faculties according to their jurisdiction, who shall commission them within the framework of the established teaching hours.
26. Detailed academic calendar, announced by Rector, is binding for classes and apprenticeship training at Doctoral School.

§ 5. Rules of education

1. Education of doctoral students prepares them for obtaining a doctoral degree.
2. Education of doctoral students at Doctoral School provides conditions for:
 - 1) the implementation of courses included in the curriculum providing general theoretical knowledge in the scientific discipline or disciplines in which the doctoral dissertation is prepared;
 - 2) broadening the knowledge of English language within the scope of learning outcomes for the qualification at level 8 of the Polish Qualification Framework and broadening the knowledge of other foreign languages;
 - 3) acquiring the ability to conduct independent scientific research and scientific cooperation in research teams, including outside the University in scientific or research and development units at home or abroad, or in cooperation with entities from the socio-economic environment;
 - 4) publish at least one scientific article in a scientific journal or in the peer-reviewed materials of an international conference, which in the year of the publication of the article in its final form were included in the list drawn up in accordance with the regulations issued on the basis of Article 267, section 2, item 2, letter b of the Act;
 - 5) publication of at least one scientific monograph by a publishing house that, in the year of publication of the monograph in its final form, was included in the list compiled in accordance with the regulations issued on the basis of Article 267, section 2, item 2, letter a of the Act, or at least one chapter in such a monograph;
 - 6) preparation of a doctoral dissertation under the scientific supervision of a supervisor or supervisors or a supervisor and an assistant supervisor;
 - 7) participation in the life of the academic community at home and abroad.
3. The doctoral student is obliged to:
 - 1) act in accordance with the oath and the Regulations, and observe the regulations in force at the University;
 - 2) inform systematically about changes in their personal data and address;
 - 3) develop an individual research plan within 12 months of commencing education;
 - 4) implement an individual study plan determined for each grading period, whereby for the first two years of education the grading period is one semester, and from the third year of education the grading period is two consecutive semesters;
 - 5) submit, within specified deadlines - after each grading period defined in point 4 - reports on the completion of the individual study plan, including:
 - a) information on the results of the realization of teaching classes covered by the educational programme,
 - b) the list of completed apprenticeship training,
 - c) information on the degree of completion of tasks specified in the individual study plan, not later than from the third semester,
 - d) list of scientific achievements,

- e) information on applications for projects, programmes or competitions, as well as on received scholarships and their implementation,
 - f) list of received awards and distinctions,
 - g) acceptance of a supervisor or supervisors or a supervisor and an assistant supervisor,
 - h) acceptance of a competent head of education discipline,
 - i) explanations of the reasons for not completing the planned teaching classes or commissioned apprenticeship training or not completing subsequent stages of the doctoral dissertation preparation included in the individual study plan - in accordance with the individual study plan specified in section 7;
- 6) complete a reporting seminar course in his/her academic discipline in the summer semester of each year of education;
 - 7) prepare a scholarly article or a scholarly monograph or a chapter in a scholarly monograph referred to in section 2, points 4 and 5, the publication/publication of which is a prerequisite for the award of the doctoral degree;
 - 8) prepare and submit the dissertation within the time frame specified in the individual research plan referred to in section 5.
4. A doctoral student, in agreement with his/her supervisor(s), develops an individual research plan including in particular a schedule for the preparation of doctoral dissertation, and submits it to Dean within 12 months of the date of commencement of education. In the event of the appointment of an assistant supervisor, the plan is presented after receiving an opinion from this supervisor.
 5. The individual research plan shall specify:
 - 1) a dissertation topic;
 - 2) justification for choosing the topic of the doctoral dissertation;
 - 3) outline of the current state of research in the topic of the doctoral dissertation;
 - 4) research questions and hypotheses;
 - 5) contribution of the expected results to the development of the given scientific discipline;
 - 6) planned research methods;
 - 7) a deadline for submission of the dissertation, which must not exceed the date of completion of the eighth semester of education in Doctoral School;
 - 8) a date of submission for publication of at least one scientific article published in a scientific journal or in the peer-reviewed materials of an international conference in the relevant scientific discipline, which in the year of publication of the article in its final form were included in the list drawn up in accordance with the regulations issued under the Act (Art. 267, section 2, item 2, letter b) or 1 scientific monograph published by a publishing house, which in the year of publication of the monograph in its final form was included in the list drawn up in accordance with the regulations issued pursuant to the Act (art. 267, section 2, item 2, letter a), referred to in art. 186, section 1, item 3 of the Act;
 - 9) a schedule for the preparation of the doctoral dissertation detailing the stages and locations of the research to be conducted, including the dates for completing the sub-studies and developing their results, and optionally, depending on the type of research to be conducted, selected among the following:
 - a) execution of the research (including preparation of the research site, preparation of materials for the research, execution of measurements/experiments, elaboration of the obtained results),
 - b) preparation and submission of a scientific article to the editor of a scientific journal,
 - c) submission of a patent application to the relevant office,
 - d) development of an implementation proposal for the industry,
 - e) participation in conferences, workshops or summer/winter schools and presentation of research results,
 - f) preparation of an application and application for a scholarship,

- g) domestic or foreign mobility of the doctoral student (including scientific consultations and study visits to domestic or foreign centres).
6. In a justified case, after the mid-term evaluation, a doctoral student, in agreement with his/her supervisor(s), may once submit an update of the individual research plan. The decision to approve the revised individual research plan is made by Dean after consultation with the appropriate head of an educational discipline.
 7. The individual study plan referred to in § 4 section 9 includes:
 - 1) an individual plan of the courses selected from the list of courses included in the curriculum;
 - 2) a list of assigned apprenticeship trainings;
 - 3) a concise description of the planned research constituting the development of a particular stage of the doctoral dissertation, e.g. literature studies, preparation of the research station, making preparations, measurements, models, constructions, devices, calculations, computer programs and elaboration of the obtained results - in accordance with the schedule specified in the individual research plan;
 in addition, other forms of scientific activity:
 - 4) preparation of scientific publications and sending them to the editors of journals;
 - 5) participation and presentation at scientific conferences and seminars;
 - 6) establishment of scientific cooperation with domestic or foreign scientific centres;
 - 7) study visit in a domestic or foreign scientific centre;
 - 8) preparation or submission of an application to announced competitions for funding of conducted research or for a scientific scholarship;
 - 9) activities related to participation in the life of the scientific community at home and abroad.
 8. A doctoral student whose deadline for submission of the dissertation has been extended by Dean in accordance with § 4 section 17 or § 4 section 22 shall pursue further education in accordance with the rules set forth in the Regulations, and in particular shall immediately submit to Dean an individual study plan for the next two semesters.
 9. Dean:
 - 1) organizes and supervises the implementation of educational programs, in particular, before the beginning of a semester:
 - a) announce the enrolment schedule for courses for the semester,
 - b) set a deadline for course proposals and teachers for a given semester and submit them to the heads of education disciplines,
 - c) determines, in consultation with the heads of the educational disciplines, the lists of courses organized by Doctoral School that will be proposed to doctoral students to be launched in a given semester for each of the disciplines in which the education takes place and their teachers,
 - d) has the courses scheduled for implementation assigned codes and their handling - selection, regulations, launching and crediting of courses in the computer system;
 - 2) instructs the heads of education disciplines to prepare annual reporting seminars conducted in the summer semester;
 - 3) shall, on the basis of the reports referred to in section 3, subsection 5, evaluate the implementation of the individual study plan and shall decide on credit for individual doctoral students for the consecutive periods of study subject to the reporting requirement, i.e. each semester for the first two years of study and the next two semesters after the third year of study, with the credit awarded after the summer semester taking into account the results of the reporting seminars referred to in section 3;
 - 4) agrees to extend the deadline for submitting the dissertation in cases specified in § 4 section 17 and § 4 section 22;
 - 5) applies to Rector for awards for doctoral students who have distinguished themselves in the preparation of the dissertation or in their activities for the University or Doctoral School.

10. A doctoral student may submit to Rector a written complaint within seven days against the decisions of Dean listed in section 9 points 3-4, through Dean, who forwards the complaint together with the documentation of the case to Rector. The decision of Rector is final.
11. After the end of a semester, Dean presents Doctoral School Council with a summary of the doctoral students' progress evaluation of their education.
12. A doctoral student is struck from the list of doctoral students in the event of:
 - 1) a negative result of the mid-term evaluation;
 - 2) failure to submit the doctoral dissertation within the deadline specified in the individual research plan, or within the deadline extended in accordance with the procedure set forth in § 4 section 17 and § 4 section 22;
 - 3) submission of a written statement of resignation from education;
 - 4) has been punished with a disciplinary penalty of expulsion from the University.
13. A doctoral student may be struck from the list of doctoral students in the event of:
 - 1) failure to undertake education at Doctoral School;
 - 2) failure to submit an application for the appointment of a supervisor or supervisors or a supervisor and assistant supervisor pursuant to the procedure described in § 8;
 - 3) failure to submit an individual research plan according to the procedure specified in section 4;
 - 4) unsatisfactory progress in preparation of doctoral dissertation;
 - 5) non-compliance with the obligation to implement the individual study plan or the individual research plan and failure to obtain credit for the subsequent grading period (one semester for the first two years of education and two consecutive semesters after the third year of education);
 - 6) failure to submit reports in accordance with section 3, point 5.
14. Rector makes an administrative decision to strike a student from the register of doctoral students.
15. A student may apply to Rector for reconsideration of the decision to strike off the list of doctoral students within 14 days of the receipt of the decision.
16. A person struck off the list of doctoral students has no right to resume education at Doctoral School.
17. A doctoral student may not be employed at the University as an academic teacher in a research and teaching position or to teach in any form, including under a civil law contract, until the mid-term evaluation is completed.
18. A doctoral student may be employed under an employment contract or a civil law contract in a capacity other than that of an academic teacher or researcher. A doctoral student may be employed at the University as an academic teacher:
 - 1) under a research scholarship awarded in a competition of NAWA, NCN, NCBR or an international competition, on the basis of a temporary employment contract;
 - 2) for the duration of a research or teaching project financed
 - a) from funds coming from the European Union budget,
 - b) by another scholarship-giving body;
 - 3) after a successful mid-term evaluation;
 - 4) is not entitled to a doctoral scholarship, including after the period specified in § 9, section 5.
19. The education in a given discipline ends after obtaining learning outcomes for qualifications at PRK level 8, which takes place when a student has completed the courses included in the educational programme for a given discipline and has submitted a doctoral dissertation together with a positive opinion of the supervisor(s).
20. A student is entitled to submit a doctoral dissertation before the end of the eighth semester under the condition of completing the educational program and achieving all learning outcomes. A doctoral student who submitted a doctoral dissertation with a positive opinion of the supervisor or supervisors before the end of the eighth semester and passing all the seminar

courses included in the curriculum, is credited by Dean, taking into account an opinion of the head of the educational discipline and the opinion of the supervisor or supervisors.

21. Doctoral dissertation shall present the doctoral student's general theoretical knowledge in a scientific discipline or disciplines and the ability to conduct independent research. The subject of the doctoral dissertation is an original solution of a scientific problem, an original solution in the scope of applying the results of own research in the economic or social scope. A doctoral dissertation can be a written work, including a scientific monograph, a collection of published and thematically related scientific articles, a design, construction, technological or implementation work, as well as an independent and isolated part of a collective work. A doctoral dissertation can be prepared in Polish or English.
22. A doctoral student who has been awarded a doctoral degree as a result of graduation from a doctoral school may count the period of education at this school, not exceeding four years, as part of the period of service determining employee entitlements.
23. A doctoral student who has not completed his or her education at a Doctoral School due to:
 - 1) taking up employment as an academic teacher or researcher;
 - 2) the cessation of doctoral education in a given discipline;The period of education in that school, not exceeding four years, shall be counted towards the period of service determining employee entitlements, provided that the student has been awarded a doctoral degree.
24. Doctoral students, supervisors and assistant supervisors shall have the right to report to Dean and the appropriate head of the discipline of education on matters relating to education at Doctoral School.
25. A doctoral student shall be subject to disciplinary responsibility before the disciplinary committee for violation of the regulations in force at the University and for acts that offend the dignity of the doctoral student.

§ 6. Mid-term evaluation

1. The completion of an individual research plan shall be subject to mid-term evaluation in the middle of the period of study.
2. Mid-term evaluation of an individual research plan for each discipline in which education is provided shall be conducted by three-person committees appointed by Dean. Dean requests the appropriate academic discipline councils to recommend three persons to the appointed committees, including:
 - 1) one person employed outside Wrocław University of Science and Technology and holding a post-doctoral degree or the title of professor in a scientific discipline in which the doctoral dissertation is prepared and having current achievements in the scientific discipline in which the doctoral dissertation is prepared;
 - 2) two persons employed at Wrocław University of Science and Technology who are members of the board of the discipline in which the doctoral dissertation is prepared and who have current achievements in the scientific discipline in which the doctoral dissertation is prepared. From among these two persons, the discipline council shall recommend the chairperson of the committee.The composition of the committee shall be public. The supervisor and assistant supervisor may not be members of the committee.
3. The committee referred to in section 2 shall conduct a mid-term evaluation of no more than 7 doctoral students.
4. Dean sets the schedule for the mid-term evaluation.
5. Dean shall forward a schedule and lists of doctoral students to the appropriate committees, which shall establish a schedule of work, including scheduled interviews with the doctoral students. The committees shall provide information about the date, place, or manner of the

scheduled interview with the doctoral student, which Dean shall direct to be published on Doctoral School website no later than 2 weeks prior to the scheduled interview date.

6. Meetings of the committee may be conducted using electronic means of communication, ensuring in particular:
 - 1) real-time transmission of the meeting between its participants;
 - 2) multilateral real-time communication whereby the participants of a meeting may express themselves during the meeting;- while observing the necessary security rules.

The assessment undertaken during a meeting of the committee conducted by means of electronic communication, together with the justification and the minutes of such a meeting shall be signed by the chairperson of the committee.
7. The Committee shall carry out a mid-term evaluation of the implementation of an individual research plan of the doctoral student on the basis of:
 - 1) an individual research plan;
 - 2) a written self-report of the mid-term evaluation, in which the doctoral student presents a report on the implementation of the individual research plan;
 - 3) a 15-minute oral presentation of the doctoral student's academic achievements related to the completion of the dissertation;
 - 4) a discussion with the doctoral student about his/her conducted research, described in the above documents and achievements, as well as about research plans specified in the individual research plan.
8. The documents referred to in section 7, points 1 and 2 shall be provided to the committees by Dean of Doctoral School.
9. At the request of the chairperson of the committee, the doctoral student shall make available, in electronic form, documents relating to scholarly achievements as indicated in the mid-term evaluation self-referral, including publications, manuscripts, reports.
10. In the case of a lack of unanimity of the committee members, the chairperson of the committee orders an open vote, in which a decision is made by a simple majority. In the detailed assessment of the elements of the implementation of the individual research plan evaluated on a numerical scale, the following procedure shall apply: each member of the committee shall award points in accordance with the established scale, and the final score shall be the arithmetic mean of the awarded points rounded to the nearest integer value.
11. The mid-term evaluation ends with a positive or negative result. The result of the evaluation together with the justification is public.
12. The committee may refrain from an interview with a student if there are objective circumstances making it impossible to conduct the interview and the documents provided are sufficient for a positive assessment.
13. The results of the mid-term evaluation, together with the justifications, shall be communicated by the committees to Dean, who shall recommend that appropriate information be posted on the University's website.
14. In the case of a negative assessment, a doctoral student may, within seven days, petition Dean to have the assessment repeated along with a justification.
15. In the event that the submitted request is justified, Dean shall immediately appoint a committee in accordance with the rules set forth in section 2 in order to re-evaluate the degree of completion of the doctoral student's individual research plan and shall designate a date of its meeting. The provisions of sections 5-13 shall apply.
16. The persons referred to in section 2 may not be members of the committee referred to in section 15 again when assessing the same doctoral student.

§ 7. Doctoral students with special needs

1. The University shall provide doctoral students with special needs with conditions for participation in the education process.
2. Doctoral students referred to in section 1 may apply for adaptation of the organisation and delivery of the educational process at Doctoral School, including the conditions for the delivery of education, to their needs in matters not covered by these Regulations. Detailed conditions for adapting the educational process to the needs of doctoral students referred to in section 1 shall be laid down in separate regulations of the University.

§ 8. Supervisors

1. The scientific supervision over the preparation of the doctoral dissertation is exercised by a supervisor or supervisors or by a supervisor and an assistant supervisor.
2. The supervisor can be a person:
 - 1) having the title of a professor, or
 - 2) who has a post-doctoral degree (doktor habilitowany), or
 - 3) a person who does not meet the conditions defined in points 1 and 2 but is an employee of a foreign higher education institution or a scientific institution, if the relevant board of a scientific discipline decides that the person has significant achievements in the scope of scientific issues dealt with in the doctoral dissertation.
3. The assistant supervisor may be a person holding at least a doctoral degree.
4. A person cannot be a supervisor who within the last 5 years:
 - 1) was a supervisor of 4 doctoral students who were removed from the list of doctoral students due to a negative mid-term evaluation, or
 - 2) supervised a dissertation prepared by at least 2 applicants for a doctoral degree who did not receive positive reviews.
5. The supervisor may only be a person who has:
 - 1) scientific output published within the last 4 years and containing at least 3 scientific publications including:
 - a) scientific articles published in scientific journals or in peer-reviewed materials from international scientific conferences, included in the list of journals and materials drawn up in accordance with the regulations issued pursuant to Article 267, section 2, item 2, letter b of the Act, or
 - b) scientific monographs published by a publishing house included in the list of such publishing houses drawn up in accordance with the regulations issued pursuant to Article 267, section 2, item 2, letter a of the Act;
 - 2) experience in international cooperation in conducting scientific research or publications of international scope.
6. Within three months of commencement of education at Doctoral School, a doctoral student shall, upon his/her application submitted through Dean, be assigned a supervisor or supervisors or a supervisor and an assistant supervisor by the appropriate Council for the academic discipline. The doctoral student shall submit the application to Dean within 30 days of the date of commencement of education.
7. At least one person from among the supervisor or supervisors or supervisor and assistant supervisor indicated in the application referred to in section 6 must be employed by Wrocław University of Science and Technology.
8. An academic teacher may not resign from acting as supervisor or assistant supervisor without justifiable reason.
9. The Supervisor may not simultaneously supervise more than five doctoral students in Doctoral School, and in exceptional cases, justified by the highest quality of current scientific

achievements - more than seven doctoral students in Doctoral School. An Assistant Supervisor may not simultaneously supervise more than three doctoral students at Doctoral School.

10. Candidates for a supervisor and assistant supervisor shall submit to Doctoral School appropriate declarations in the matters stipulated in sections 4-5, which shall be forwarded to the appropriate boards of scientific disciplines.
11. In justified cases, a doctoral student, through Dean, may apply to the appropriate council of academic discipline for:
 - 1) appointment, change or dismissal of a supervisor;
 - 2) appointment, change or dismissal of an assistant supervisor;whereby the rules of sections 2-5 and 8-10 apply. Dean may specify additional conditions to the application submitted by a doctoral student.
12. The task of a supervisors is to:
 - 1) guide doctoral student's scientific development, in particular by holding regular consultations with the doctoral student;
 - 2) provide a doctoral student with substantive and methodical assistance in the scientific activity related to the implementation of the doctoral dissertation;
 - 3) enable a doctoral student to participate in the scientific activity of the unit employing the supervisor;
 - 4) establish individual study plans with a doctoral student;
 - 5) give opinions on reports on the implementation of the individual study plan;
 - 6) agree with a doctoral student on an individual research plan;
 - 7) exercise day-to-day supervision over the implementation of the individual research plan and individual study plans;
 - 8) give opinions on doctoral student's applications and requests related to education at Doctoral School;
 - 9) support a doctoral student in undertaking research activities of an international character;
 - 10) give its opinion on a doctoral dissertation.

§ 9. Doctoral scholarship and other benefits

1. A doctoral student who does not possess a doctoral degree shall receive a doctoral scholarship. A doctoral scholarship shall be financed by the University or from other sources referred to in § 11, sections 1 and 2. A scholarship shall not be returned unless separate regulations provide otherwise.
2. During the period of receiving a doctoral scholarship, a student is obligatorily subject to retirement, disability and accident insurance. The health insurance is voluntary and can be taken out upon the application of the doctoral student.
3. Dean orders a doctoral scholarship to be paid to all doctoral students, including those referred to in § 11, entered on a list of doctoral students who do not hold a doctoral degree.
4. The scholarship is paid only by transfer to a bank account indicated by a doctoral student and held in a Polish bank.
5. The total duration of a doctoral scholarship at doctoral schools may not exceed four years.
6. The amount of a monthly doctoral scholarship shall be at least:
 - 1) 37% of the minimum salary of a professor - until the month in which the mid-term evaluation was conducted;
 - 2) 57% of the minimum remuneration of the professor - after the month in which the mid-term evaluation was conducted.

However, in the event of a positive mid-term evaluation, Rector's decision may result in a one-time increase of the scholarship by an amount equal to the higher level defined in point 2, beginning with the month immediately following the last month of the mid-term evaluation. The one-time increase should be paid in the first month following the month in which the mid-term evaluation was conducted.

7. The amount of the doctoral scholarship is determined by Rector. The amount of the doctoral scholarship may be changed in the course of the academic year.
8. The amount of a doctoral scholarship financed by the University may depend on the achievements of a doctoral student in the preparation of the doctoral dissertation. The right to increase the amount of the doctoral scholarship shall be granted to no more than 30% of the best doctoral students in years 2-4.
9. The rules for assessing a doctoral student's achievements in the preparation of the doctoral dissertation and for increasing the amount of the doctoral scholarship shall be laid down by Dean after consultation with the doctoral students' union and Doctoral School Council.
10. The period referred to in section 5 does not include the period of academic suspension referred to in § 4, section 18.
11. During the period of suspension of education, referred to in § 4 section 18, to determine the amount of the doctoral scholarship, the provisions on determining the maternity allowance shall apply accordingly, however, the allowance calculation basis shall be understood as the amount of the monthly doctoral scholarship referred to in section 6, available on the day of submitting the application for suspension of education.
12. Upon the end of the period of the suspension of education and upon the resumption of such education, doctoral students shall be entitled to a scholarship in the amount received on the date of the request for suspension. The provisions of section 5 shall apply.
13. A doctoral student in possession of a disability certificate, a disability grade certificate or a certificate referred to in Articles 5 and 62 of the Act of 27 August 1997 on Vocational and Social Rehabilitation and the Employment of Persons with Disabilities shall be awarded a doctoral scholarship increased by 30% of the amount indicated in section 6, point 1.
14. In the case of a doctoral student transferred to a Doctoral School from another doctoral school which has ceased to educate doctoral students in a given discipline, the provisions of section 5 shall apply accordingly.
15. A doctoral student who has submitted a doctoral dissertation earlier than four years shall receive a doctoral scholarship until the date on which the deadline for the submission of the dissertation specified in the individual research plan expires, but not longer than for six months. The provision of section 5 shall apply accordingly.
16. In the case of employment of a doctoral student as an academic teacher, after a positive mid-term evaluation, for more than half of the full-time working time, the amount of the scholarship is 40% of the monthly amount referred to in section 6 point 2.
17. A doctoral student may be awarded a scholarship by a local government unit pursuant to the rules stipulated in Article 96, sections 2 and 3 of the Act.
18. A doctoral student may be granted a scholarship by a natural person or a legal entity which is not a state or local government legal entity pursuant to the rules stipulated in Article 97 section 2 of the Act.
19. A doctoral student may be granted a scholarship from the fund for scholarships of Wrocław University of Science and Technology. The principles of granted scholarships from this fund are established by Rector in consultation with the doctoral students' union.
20. A doctoral student demonstrating significant achievements in scientific activities may be granted the Minister's scholarship for outstanding young scientists.
21. Additional scholarships referred to in section 17-20 awarded to a doctoral student shall be paid regardless of the doctoral scholarship pursuant to the regulations under which they were awarded.
22. In the case of a doctoral student being struck off from the register of doctoral students, a doctoral scholarship and other scholarships referred to in section 1 and sections 15 to 19 shall cease to be paid.
23. A doctoral student may receive awards and distinctions pursuant to the rules laid down in the Regulations established by Rector in consultation with the doctoral students' union.

24. A doctoral student may apply for a student loan, provided that:
 - 1) the loan may be granted to a doctoral student who is under 35 years of age;
 - 2) the loan shall be granted for the duration of education at a doctoral school only once, not longer than for 4 years.
25. A doctoral student may apply for:
 - 1) accommodation in the student house of the university or board in the student canteen of the university;
 - 2) accommodation for the spouse or child of a disabled person or an assistant in a student house of the University;
 - pursuant to the rules and procedure laid down in the student benefits regulations.
26. A doctoral student may apply for scholarships other than those specified in §9, which shall be granted on the basis of the decision of Rector.

§ 10. Funding for the education and research of doctoral students at Doctoral School

1. The financial resources for running Doctoral School, including doctoral scholarships, come from the University budget.
2. A doctoral student carries out research specified in the individual research plan at the unit employing a supervisor or assistant supervisor, or units employing supervisors, including foreign units, or temporarily at the centre to which he/she was referred.
3. Financial resources for conducting research, including the purchase of apparatus and materials necessary for their conduct, participation in national and foreign conferences that allow the presentation of results obtained, taking consultations and short-term study or foreign visits, preparation of articles or conference materials and their publication, related to the preparation of the dissertation is provided by the unit of Wrocław University of Science and Technology in which the supervisor or assistant supervisor is employed.
4. In case of concluding a contract specified in § 2 section 3, the research may be conducted outside the University in another academic centre or scientific institution that is a party to the contract or agreement. In such a case, the source of funds for the purposes related to the preparation of the dissertation specified in section 2 must be indicated.
5. In the case of joint education of doctoral students with the entities referred to in § 1, section 3, the principles of participation of the entity in joint education, including the extent of financing of research conducted by a doctoral student, shall be specified in writing.
6. Funding for research related to the preparation of the thesis may also come from scholarships implemented by the doctoral student's supervisor, supervisors or assistant supervisor, in the implementation of which the doctoral student participates, as well as from entities from the socio-economic environment.
7. A doctoral student should actively participate in obtaining funds for the purposes related to the preparation of the doctoral dissertation specified in section 3 by applying to projects, programs or competitions, and in the case of obtaining a scholarship, independently finance research and other activities leading to the submission of the doctoral dissertation.

§ 11. Funding for doctoral students from other sources

1. A person may be admitted to Doctoral School beyond the fixed number of places referred to in § 3 section 5 if he/she has funding from other sources outside the University to cover the costs of:
 - 1) payment of a doctoral scholarship as specified in § 9 section 6;
 - 2) social insurance contributions payable by the University;
 however, the funding should be provided to cover the costs listed in points 1 and 2 for a period of at least 24 months. In the event that the funding does not cover the costs listed in points 1 and 2 for a period of 48 months, it is necessary to obtain the consent of Dean.

2. A person who has obtained funding to cover the costs referred to in section 1 under:
 - 1) an agreement concluded with a foreign entity by the University, according to the rules specified in the agreement;
 - 2) the decision of the Minister;
 - 3) the decision of the Director of NAWA;
 - 4) a decision of the Director of NCN on awarding funds that may be used to finance a doctoral scholarship for a doctoral student engaged in the implementation of the project
 - 5) "Implementation doctorate" program;
 - 6) other forms of funding (for a doctoral scholarship at a doctoral school, social security costs);
 who meets the admission requirements specified in the rules of admission to Doctoral School determined by the Senate, may submit documents for admission to Doctoral School in the discipline of their choice. The provisions of § 3 section 6 shall apply accordingly.
3. In order for a candidate to be admitted to Doctoral School, the candidate must submit documents confirming the funding granted to cover the costs referred to in section 1, obtain the minimum score for admission, and meet the requirements for funding.
4. A candidate shall be assessed by an appropriate admission committee in accordance with the rules of admission to Doctoral School laid down by the Senate, within a timeframe enabling the candidate to commence studies from either the winter or summer semester. The provisions of § 3, sections 9-17 shall apply accordingly.
5. Education of doctoral students financed from other sources at Doctoral School is conducted pursuant to the rules laid down in these Regulations. The provisions of § 9 and § 10 shall apply accordingly.
6. Matters of preparation and handling of the implementation of agreements, programmes or projects related to the acquisition of funds referred to in section 2 shall be handled by Doctoral School, including the heads of the educational discipline or other persons indicated by the head of the educational discipline, or in consultation with Doctoral School, by other organisational units of the University which provide Doctoral School with the funds referred to in section 1, points 1 and 2.

Implementation doctorate

7. Education at Doctoral School of doctoral students participating in the "Implementation Doctorate" programme shall be conducted pursuant to the rules laid down in these Regulations.
8. In the process of recruitment, the results of research and development activity and cooperation with the social and economic environment shall also be taken into account when assessing academic activity.
9. Classes included in the curricula for doctoral students participating in the "Implementation Doctorate" programme and taught by academic staff may be conducted in a blended learning mode.
10. Upon the consent of Dean, individual learning plans may also include courses organised by the doctoral student's employing entity.
11. A doctoral student of Doctoral School participating in the "Implementation Doctorate" programme may only become a person who is or will be employed full-time by the entity that agrees to be educated at Doctoral School under the programme and will provide an assistant tutor.
12. The supervisor of a doctoral student participating in the "Implementation Doctorate" program may be a person who has a current scientific output published within the last five years or at least five years of experience in conducting research and development activities.
13. The assistant tutor in the "Implementation Doctorate" programme, indicated by the entity employing the doctoral student from among the employees of that entity, may be a person who holds:
 - 1) a doctoral degree or
 - 2) at least five years of experience in conducting scientific activity, or

- 3) significant achievements in the development and implementation of an original design, constructional, technological or artistic solution in the economic or social area, of a supra-local scope and of a permanent and universal character.
14. A person designated by Dean as an assistant tutor in the "Implementation Doctorate" program who holds a doctoral degree may hold a position of an assistant supervisor.
15. A supervisor or supervisors or a supervisor and an assistant supervisor are appointed according to the rules in §8.
16. Dean may change the assistant tutor at the request of:
 - 1) a doctoral student - after consultation with the entity employing the doctoral student;
 - 2) an entity employing the doctoral student.
 In the case of a change of an assistant tutor who holds a position of assistant supervisor, the provision of § 6, section 13, point 4 shall apply.
17. Preparation of a doctoral dissertation under the "Implementing Doctorate" Programme may not take longer than four years.
18. The rules governing funds allocated under the programme for: doctoral scholarship, social insurance costs and co-financing of the costs incurred by the University for the use of research infrastructure in order for a doctoral student to conduct research activities in preparation of a doctoral dissertation, shall be laid down in regulations issued by the minister responsible for higher education and science.
19. Applications under the "Implementation Doctorate" programme submitted by a given University in successive years shall be prepared in accordance with the discipline represented by heads of the educational discipline or other persons indicated by the head of the educational discipline, in cooperation with representatives of entrepreneurs or other entities willing to participate in the programme. The regulations issued by the minister responsible for higher education and science shall apply to the preparation and submission of the application.

§ 12. Documenting the progress of education

1. Dean's Office of Doctoral School provides administrative support for documenting the course of education.
2. Documents relating to:
 - 1) the composition and meetings of Doctoral School Council;
 - 2) admission rules;
 - 3) limits of places for persons who will be accepted to Doctoral School;
 - 4) timetable of the admission procedure;
 - 5) programmes of study;
 - 6) concluded agreements involving Doctoral School;
 - 7) joint education of doctoral students;
 - 8) opinions and resolutions of the doctoral students' union concerning Doctoral School;
 - 9) information of Dean's Office;
 shall be collected and kept by Dean's Office of Doctoral School.
3. Doctoral School shall maintain an album of doctoral students in electronic form.
4. A doctoral student shall be assigned a consecutive album number, hereinafter referred to as the "album number".
5. The following data shall be entered in the doctoral student's album:
 - 1) the album number;
 - 2) first name(s) and surname;
 - 3) date and place of birth;
 - 4) PESEL number or, failing that, the name and number of the identity document;
 - 5) information about the professional title of magister, master engineer or equivalent, or
 - 6) information about the completion of the first degree, in the case of a person who in the admission process provided the highest quality of academic achievements

- 7) date of enrolment as a doctoral student;
 - 8) a scientific discipline in which the education is conducted;
 - 9) date of commencement of education;
 - 10) the amount of doctoral scholarship received and any changes thereto;
 - 11) dates and periods of extension of the deadline for submission of the doctoral dissertation;
 - 12) dates and periods of suspension of education;
 - 13) the date of completion of education - the date of submission of the doctoral dissertation.
6. In the album of a doctoral student, giving the dates, additional data shall be entered in cases of:
 - 1) change of name or surname;
 - 2) change of supervisor, supervisors or assistant supervisor;
 - 3) striking off the list of doctoral students.
 7. The album number is also the number of the index kept in electronic form and of the electronic doctoral student ID card.
 8. The album number shall be entered into the doctoral student's personal file folder, which shall be kept at Dean's Office of Doctoral School for the duration of education at Doctoral School.
 9. The personal file folder of a doctoral student shall store:
 - 1) documents submitted by the candidate and created in the process of recruitment;
 - 2) the oath act signed by a student;
 - 3) a statement of a doctoral student on consent to the processing of personal data;
 - 4) a confirmation of receipt of the electronic doctoral student card, as well as its duplicate
 - 5) a confirmation of the training referred to in § 3 section 18;
 - 6) a medical certificate - for a doctoral student who is exposed to harmful, arduous or hazardous conditions during education;
 - 7) information about an appointment and change of a supervisor or supervisors or a supervisor and assistant supervisor, including data of these persons;
 - 8) individual research plan;
 - 9) individual study plans;
 - 10) reports on implementation of individual study plans together with information on completion of an assessment period;
 - 11) transcripts of completed courses;
 - 12) lists of commissioned and completed apprenticeship trainings;
 - 13) information on achieved reduction of apprenticeship training or total exemption from the obligation to perform it;
 - 14) information on extension of the deadline for the completion of classes covered by the curriculum;
 - 15) the result of the mid-term evaluation along with the justification;
 - 16) doctoral student's applications for extension of the deadline for submitting the doctoral dissertation and information on obtaining the extension;
 - 17) doctoral student's applications for suspension of education;
 - 18) submitted doctoral dissertation together with a positive opinion of the supervisor or supervisors;
 - 19) certificate confirming the fact of obtaining learning outcomes for the qualification at level 8 PRK LEVEL by the student;
 - 20) a decision on removal from the list of doctoral students and confirmation of its delivery,
 - 21) current information about changes in the personal data of a doctoral student;
 - 22) a circulation sheet;
 - 23) other documents submitted by a doctoral student or in matters concerning a doctoral student;
 - 24) confirmation of receipt of documents if issued.
 10. In the case of a valid removal of a student from the list of doctoral students, the documents belonging to the student are sent to the correspondence address provided by the student.

11. Documentation of conducted courses included in the curriculum is conducted in the form of electronic protocols.
12. Documentation of apprenticeship trainings of doctoral students is maintained in the form of a list of doctoral students undergoing apprenticeship trainings in a given semester.
13. A personal file folder of a doctoral student shall be transferred by Dean's Office of Doctoral School to the University Archives upon completion of education.
14. The personal file folder of a doctoral student is stored in the University Archives in accordance with the instructions for document storing periods.

§ 13. Transitional and final provisions

1. The doctoral students' union shall issue an opinion within 14 days of receiving a request for one. Should this time limit expire without effect, the requirement for an opinion shall be considered fulfilled. Doctoral students' union shall be understood as a competent body of the doctoral students' union as specified in the Rules and Regulations of Doctoral Students' Union of Wrocław University of Science and Technology, except for § 1, section 7.
2. An internal regulation of Rector shall specify:
 - 1) the rules of apprenticeship training for doctoral students at Doctoral School of Wrocław University of Science and Technology;
 - 2) the principles of language education in the Foreign Languages Department of Wrocław University of Science and Technology.
3. In matters submitted individually by doctoral students under the provisions of these Regulations, decisions other than administrative decisions shall be made by Dean or Vice-Dean appointed by Dean.
4. In all matters concerning doctoral students and education at Doctoral School, which are not regulated in these Regulations, the provisions of existing legal acts shall apply.
5. These Regulations shall come into force on 1 October 2021.