



Regulations regarding the selection of a supervisor for doctoral students at the Doctoral School of the Wrocław University of Science and Technology

1. The application for the appointment of a supervisor, supervisors or supervisor and assistant supervisor shall be submitted by the doctoral student of the first year on the appropriate form available on the website of the Doctoral School **within the first month of commencement of education at Doctoral School (by 31st of October)** along with the attached statements of the supervisor/supervisors.
2. Within three months of commencement of education at Doctoral School, a doctoral student shall, upon his/her application submitted through Dean, be assigned a supervisor or supervisors or a supervisor and an assistant supervisor by the appropriate council for the academic discipline.
3. The doctoral student indicates the candidate or candidates for the supervisor or supervisor.
4. The supervisor can be a person:
 - 1) having the title of a professor, or
 - 2) who has a post-doctoral degree (habilitation), or
 - 3) a person who does not meet the conditions defined in points 1 and 2 but is an employee of a foreign higher education institution or a scientific institution, if the relevant board of a scientific discipline decides that the person has significant achievements in the scope of scientific issues dealt with in the doctoral dissertation.

The assistant supervisor may be a person holding at least a doctoral degree.

6. The supervisor may only be a person who has:
 - 1) scientific output published within the last 4 years and containing: at least 3 scientific publications including:
 - a) at least 3 scientific publications constituting an achievement referred to in Article 265 section 9 of the Act, or
 - b) at least 2 publications constituting an achievement referred to in Article 265 section 9 of the Act, including at least one scientific publication
 - with a value of at least 200 points, where the value of the achievement is determined based on the scoring specified in the current list established by the minister responsible for higher education, or
 - indexed in the Web of Science database with a quartile indicator of 'Q1' in at least one category according to the Journal Impact Factor, or



- indexed in the Scopus database with a quartile indicator of '1st quartile' in at least one category according to CiteScore;

- 2) experience in international cooperation in conducting scientific research or publications of international scope.

7. The supervisor may not simultaneously supervise more than five doctoral students in Doctoral School, and in exceptional cases, justified by the highest quality of current scientific achievements - more than seven doctoral students in Doctoral School. An Assistant supervisor may not simultaneously supervise more than three doctoral students at Doctoral School.

8. At least one person from among the supervisors or among the supervisor and assistant supervisor must be employed by Wrocław University of Science and Technology.

9. An academic teacher may not resign from acting as supervisor or assistant supervisor without justifiable reason.

10. In justified cases, a doctoral student, through Dean, may apply to the appropriate council of academic discipline for:

- 1) appointment, change or dismissal of a supervisor;
- 2) appointment, change or dismissal of an assistant supervisor.

Dean may specify additional conditions to the application submitted by a doctoral student.

11. Application and statements forms in Polish and English are available on the website of the Doctoral School.

12. The task of a supervisors is to:

- 1) guide doctoral student's scientific development, in particular by holding regular consultations with the doctoral student;
- 2) provide a doctoral student with substantive and methodical assistance in the scientific activity related to the implementation of the doctoral dissertation;
- 3) enable a doctoral student to participate in the scientific activity of the unit employing the supervisor
- 4) establish individual study plans with a doctoral student
- 5) give opinions on reports on the implementation of the individual study plan
- 6) agree with a doctoral student on an individual research plan
- 7) exercise day-to-day supervision over the implementation of the individual research plan and individual study plans
- 8) give opinions on doctoral student's applications and requests related to education at Doctoral School;



- 9) support a doctoral student in undertaking research activities of an international character;
- 10) give its opinion on a doctoral dissertation.

13. The supervisor's duties include:

- 1) developing skills and competences related to supervisory responsibilities, including through the use of available materials and training;
- 2) complying with the applicable legal regulations concerning the supervision of doctoral students;
- 3) adhering to the ethical codes of Wrocław University of Science and Technology in cooperation with the doctoral student, including the Supervisor's Code of Good Practice.